Annual Quality Assurance Report (AQAR)

2016-17

N.S.S. COLLEGE, CHERTHALA
K R Puram PO, Alappuzha

(Affiliated to Kerala University, Thiruvananthapuram)

Submitted to

National Assessment & Accreditation Council
Bangalore

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

N.S.S. College, Cherthala

1.2 Address Line 1

K R Puram (PO)

Address Line 2

Cherthala

City/Town

Cherthala

State

Alappuzha

Pin Code

688541

Institution e-mail address

cherthalansscollege @gmail.com

Contact Nos.

04782813226; 04782815926

Name of the Head of the Institution:

Dr. M. D. Ajithabai

Tel. No. with STD Code:

04782813226

Mobile:

09446172881

Name of the IQAC Convener:

Mr. S. Mohandas

Mobile:

9447109119

IQAC e-mail address:

iqac@nsscollegecherthala.ac.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

KLCOGN10423

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

NA

1.5 Website address:

www.nsscollegecherthala.ac.in

Web-link of the AQAR:

NA

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	8.2	2003	5 Years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

01/06/2004

1.8 **AQAR for the year** *(for example 2010-11)*

2013-14

Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR _____ _____ (DD/MM/YYYY)
   ii.   AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [Y]   No [ ]

Constituent College   Yes [ ]   No [N]

Autonomous college of UGC   Yes [ ]   No [N]

Regulatory Agency approved Institution   Yes [ ]   No [N]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [Y]   Men [ ]   Women [ ]

                     Urban [ ]   Rural [Y]   Tribal [ ]

Financial Status   Grant-in-aid [Y]   UGC 2(f) [Y]   UGC 12B [Y]

          Grant-in-aid + Self Financing [Y]   Totally Self-financing [N]

1.11 Type of Faculty/Programme

Arts [Y]   Science [Y]   Commerce [Y]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   Kerala University, Thiruvananthapuram

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1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NA |

University with Potential for Excellence [   ]   UGC-CPE [   ]

DST Star Scheme [   ]   UGC-CE [   ]

UGC-Special Assistance Programme [   ]   DST-FIST [   ]

UGC-Innovative PG programmes [   ]   Any other (*Specify*) [   ]

UGC-COP Programmes [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	0
2.4 No. of Management representatives	1
2.5 No. of Alumni	0
2. 6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	0
2.8 No. of other External Experts	0
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	4

2.11 No. of meetings with various stakeholders: No.   4   Faculty   2

     Non-Teaching Staff Students   1   Alumni   1   Others   0

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No   N

     If yes, mention the amount   NA

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

     Total Nos.   0   International ☐   National ☐   State ☐   Institution Level ☐

   (ii) Themes

2.14 Significant Activities and contributions made by IQAC

> ➢ Create environmental awareness among students through the activities of NSS, Bhaumithra sena Club etc.
> ➢ Assisted the Principal in nominating staffs in charge for all statutory positions and clubs
> ➢ Monitoring the working of tutorial system by nominating a tutorial convener for its effective functioning.
> ➢ Given suggestions to the departments to apply for UGC fund for Research Projects and organising seminars, workshops etc.
> ➢ Motivated faculties and students to participate in seminars and symposiums
> ➢ Encouraged faculty to indulge in research activities
> ➢ IQAC motivated the film club to coordinate the film club activities
> ➢ To encourage students to familiarize the world class cinema and to improve aesthetic qualities

2.15 Plan of Action by IQAC/Outcome

     The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Instructed all HODs to prepare Academic Calendar for the year 2013-14 before the commencement of academic year	All departments prepared academic calendar and all activities of the department was conducted accordingly.
To ask all teachers to submit their semester wise teaching plan for the year.	All teachers prepared and submitted semester wise teaching plan
To ensure the participation and presentation of papers in as many seminars and conferences	Many faculty members participated in such academic events
Enhance the research activities of the Faculty	IQAC encourages the faculty to actively pursue research
Decision to take feedback from the students teaching learning and evaluation	The evaluation process were performed as accordingly
Constitution of different clubs and committees for the effective functioning of various activities in the college	All the committees were formed and they functioned effectively.
Formation and Inauguration of Department Associations and submission of action plan for the year 2013- 2014	Some Departments formed their Associations and the HoDs submitted their plan of action. The Associations functioned according to the schedule.
To encourage sports and games	Conducted annual athletic meet and Various tournaments
To enhance job skills and ensure placement	Career guidance classes Students were participated in the interview conducted by ASAP Informed students regarding recruitment drives conducted at various centers.
Celebration and observance of nationally and internationally important days	Environmental Day Hindi Week
Infrastructure Development	Centralization of library purchase
Co-curricular activities to enhance talents of the students	Study tour and industrial visits A day has been identified to conduct various cultural and co-curricular activities.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [`]

Management [Y]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

The action plan was placed in the Management Committee and the other statutory bodies and sanction was accorded.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2	1	0	0
UG	10	0	0	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	12	1	0	0

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CBCS
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [Y]   Employers [ ]   Students [Y]
    (On all aspects)

Mode of feedback   :   Online [ ]   Manual [Y]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> As the college is under affiliated system, revision of syllabi is carried out by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
70	27	30	0	

2.2 No. of permanent faculty with Ph.D.   17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	1	0	0	0	0	0	0	13	1

2.4 No. of Guest and Visiting faculty and Temporary faculty   13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	22	4
Presented papers	1	9	1
Resource Persons	0	0	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> The institution is moving towards student oriented method of teaching and learning. Presentation of seminars and dissertations by the students, setting up of more and more ICT enabled class rooms etc are some of the efforts made by the institution towards this goal. Strengthening of the Tutorial System by way of more and more interaction of Tutors

2.7 Total No. of actual teaching days
during this academic year

| 194 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

| No |

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 1 | | 2 |

2.10 Average percentage of attendance of students

| 80 |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A English	50	0	8	12	9	58
B.A Malayalam	32	1	4	12	1	64.5
B.A. Economics	51	0	14	16	0	58.8
BA History	40	9	12	7	11	53.6
B.Sc Mathematics	43	0	23	16	0	90.7
B.Sc Physics	37	0	11	10		56.7
B.Sc Chemistry	33	10	10	4	0	72.8
B.Sc EVS	22	9	11	0	0	92.3
B.Sc Botany	33	3	48.4	33	0	84.4
B. Com	61	6	34	5	1	75.4
MA Economics	13					69.2
M.Sc Mathematics	16	6.3	25	0	0	31.3
M.Com	First batch	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC always monitors and evaluates the effectiveness of the Teaching Learning process by conducting class tests, question answer sessions and by taking feedbacks from the students.IQAC ensures that the tutorial system is effectively implemented. A Tutorial Coordinator is appointed every year and he is responsible for the Tutorial functioning in the College. This is a welfare system, probably second to none. At the start of their programme, all students will be assigned a Personal Tutor, who is a faculty, of the concerned Department. So every student has a personal Tutor, who is available for advice with problems, be personal or academic. These Tutors, together with the HODs and the coordinator himself, ensure that all students have enough help. IQAC take care in arranging necessary infrastructure and technological facilities in enhancing the quality of teaching and learning. □

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	3
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	1
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	0	0	2
Technical Staff	14	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encourages faculty members with Doctorate to apply for research guideship
- Encouraged the faculties to engage in research activities. They are also allowed to avail the benefits of FDP (1 already availed)
- Plan to start research centre by all P G Departments
- Encouraged teachers to participate in International, National and State level seminars.
- Invites eminent resource persons to conduct lectures/ workshops/ seminars on relevant topics.
- Every student in PG and UG programmes undertakes a project individually or in group and submits a dissertation in the final semester.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	1	
Outlay in Rs. Lakhs		1 lakh		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	3	8	2
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [4.81]   Average [4.81]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	2013-15	UGC	1 lakh	0.62 lakh
Interdisciplinary Projects	NA			
Industry sponsored	NA			
Projects sponsored by the University/ College	NA			
Students research projects *(other than compulsory by the University)*	NA			
Any other(Specify)	NA			
Total			1 lakh	0.62 lakh

3.7 No. of books published   i) With ISBN No.   2   Chapters in Edited Books   1

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)

3.10 Revenue generated through consultancy   NO

3.11 No. of conferences

Level	International	National	State	University	College
Number					

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International   0   National   1   Any other   0

3.14 No. of linkages created during this year   1

3.15 Total budget for research for current year in lakhs :

From Funding agency   UGC   From Management of University/College

Total   1,15,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
     who are Ph. D. Guides

2

     and students registered under them

9

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

University level 1   State level 1

National level ☐   International level ☐

3.22 No. of students participated in NCC events:

University level 6   State level ☐

National level ☐   International level ☐

3.23 No. of Awards won in NSS:

University level 1   State level ☐

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐ State level ☐

National level ☐ International level ☐

3.25 No. of Extension activities organized

University forum ☐ College forum ☐

NCC ☐ NSS ☐ Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Career Advancement Programmes
- Industrial Visits
- NSS Activities
- NCC activities
- Water and soil testing facilities
- De addiction awareness programme
- Women empowerment programme
- Eco friendly environmental awareness programmes

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27 acr			
Class rooms	34			
Laboratories	5			
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		1	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 8900		
Others				

4.2 Computerization of administration and library

The administration and Library is already computerised. Administration procedure is computerised other than those which are mandatory to be recorded manually by the Government. For example accounting cannot be computerised because the Government stipulations are such that accounting must be done manually. Salary bills are prepared using computer. Library is fully computerised

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34,147		525	1,27,731	34,672	
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	66	3	Yes	1	1			
Added	4	0		0	0			
Total	70	3		1	1			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

   i) ICT

   ii) Campus Infrastructure and facilities

   iii) Equipments

   iv) Others

                                    Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC instructs the tutors to inform the students about the student support services available to them.
- Parent teacher meetings.
- remedial coaching and scholar support programmes.
- Selected students are directed to attend 'Walk with a Scholar' Unit of the college.
- Identifies students in need of counselling
- Talented students are encouraged to take part in competitions and fests organised in other Colleges/ Institutions.
- Conducted seminars on various topics

5.2 Efforts made by the institution for tracking the progression

Progression of the students is tracked by taking feedback from students on student's career progression
Continuous Evaluation is done through internal exams, seminars, assignments etc.
PTA meetings

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1317	40	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
532	39.2

No	%
825	60.8

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
715	222	1	650	1588	1588	588	195	2	572	2	1357

Demand ratio   Dropout %   less than 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET 2   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

Classes were arranged for student counselling and career guidance

No. of students benefitted   160

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	30		

5.8 Details of gender sensitization programmes

We have an active Women's Forum functioning in our campus. They conduct talks and seminars on gender sensitization programmes.
We also have a cell to combat sexual harassment which aims to empower the girl students with confidence to face real challenges of the life

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level 1   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [ ]   National level [ ]   International level [ ]

Cultural: State/ University level [ ]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	6,950
Financial support from government	1070	21,48,294
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [2]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision is a College of the community for the increase and diffusion of knowledge. (Knowledge arises from the mode of Goodness)- a   precept from Bhagavat Gita 14.17

MISSION

To Provide quality education
To Build excellence in students and inspire them to be inquisitive, innovative and creative in their mission.
Become a centre of initiatives and attain excellence in higher education to cater for local, regional, national and international needs

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We take feedback from students and alumni and present the suggestions to the syllabus revision workshops conducted by university so that these suggestions will be considered when revising the curriculum.

6.3.2 Teaching and Learning

Scholar Support Programme, Walk With the Scholar Programme, Remedial Coaching etc. contributes to the quality improvement of Teaching Learning process of the College. The continuous evaluation, feedbacks from different stakeholders, Micro-teaching, various types of faculty improvement programmes etc. are some of the quality improvement strategies in teaching and learning. We have an effectively functioning tutorial system in which every individual student is taken care of by a tutor. All students will be assigned a Personal Tutor and he together with the HODs and the coordinator himself, ensures that all students get enough support

6.3.3 Examination and Evaluation

Examination and evaluation is done by the affiliating University. Many of our faculty members work as external examiners, university board members, university board chairman and evaluators. We conduct internal exams and class testes to evaluate our students periodically.

6.3.4 Research and Development

Active research programmes for students are only their academic projects. Faculties are encouraged to apply for research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Fully automated computerised library facility continuing open accessory/one entry one exit system

Computer labs, computer browsing centres, with internet facility are accessible to students

Well equipped physics, chemistry, zoology, botany and mathematics labs are available for students

6.3.6 Human Resource Management

The management makes appointments through prescribed procedures.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitments are done as per the University and Government norms

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

Centralised Allotment Process is followed in admission process and it is carried out as per the University norms and government orders.
Admission for both UG and PG is done by the University. (Online registration).
Admission to Management and Community seats are also done as per the University norms.
An admission committee is constituted to oversee the process of admissions.
Strict transparency and admission rules are adhered to by the College.

6.4 Welfare schemes for

Teaching	Loan facility is provided by the Staff Co-operative Bank functioning inside the college campus. Besides PF, SLI, GIS, GPAIS etc are provided.
Non-teaching	PF, SLI, GIS, along with loan facility is provided
Students	PTA endowments, KPCR fee concessions,

6.5 Total corpus fund generated

No

6.6 Whether annual financial audit has been done   Yes   Y   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	Yes	AG, DD, University	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni association generally constitute cash awards to toppers in different disciplines and to best out going student

6.12 Activities and support from the Parent – Teacher Association

Our College has a very active and vibrant PTA. General PTA Meetings are conducted once in a year. The executive committee is selected in that meeting and they take decisions on the activities of the association. Departmental P T A meetings are convened in every semester. PTA serves as the major funding agency for smooth functioning of the important college activities.

6.13 Development programmes for support staff

We have an employee's cooperative society which is always ready to help the support staff with loans in case of emergency and also with a monthly savings scheme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Nature club, Bhoomithra sena club, plastic free zone, Australian pine woods garden, medicinal garden, botanical garden, organic farming initiatives, conservation and rejuvenation of sacred groves etc are some of the efforts taken in this direction

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Department-wise association activities: regular meetings, talks, debates, quiz competition, cultural programmes etc

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ➢ All departments prepared academic calendar and all activities of the department was conducted accordingly.
- ➢ All teachers prepared and submitted semester wise teaching plan
- ➢ Feedbacks were taken and analysed
- ➢ Admission committee was formed and they conducted the process of admissions without any grievances and by complying all Government, University and College regulations. Regulations regarding reservations were also complied.
- ➢ All the committees were formed and they functioned effectively.
- ➢ Field trips and industrial visits

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Our college is having Bhoomitra sena club and nature club which are well functioning. Botany department is doing their efforts towards conservation and rejuvenation of sacred groves in our Panchayath. We have a botanical garden as well as medicinal plant garden. We celebrate our environmental day by planting trees in our campus. Together with the forest department we distribute rare plants to local community and students

7.5 Whether environmental audit was conducted?   Yes   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths
- The vision, mission and objectives of our College are framed in clear terms.
- Committed management, faculty and staff for ensuring quality in every aspects of education.
- Very good ambience for teaching, learning and other curricular and extra-curricular activities
- High level of discipline
- Molding the rural students which are socially and economically backward class
- Extending higher educational environments and graduating the first generation of this rural population

Weaknesses
- Absence of students hostel and staff accommodation facility
- Lack of conveyance facility to reach to college
- Lack of research departments and less PG courses
- Remoteness of the College from cities

Opportunities
- Pro-active Management, committed faculty/staff
- Pleasant climate and exotic scenic beauty
- Opportunities to attract research funding from the Central and State government agencies

Challenges
- Make a mark at the national level in the realm of research with high impact publications, patents and technology transfers
- Efforts to educate the socially and economically backward students to bring into the main stream

8. **Plans of institution for next year**

> - ➢ Encourage ICT enabled teaching
> - ➢ Tune the campus to more nature friendly one
> - ➢ Apply for more research projects and seminars
> - ➢ Enhance the research culture among the Faculty
> - ➢ To conduct energy, water and biodiversity audit
> - ➢ To organise more talks on women empowerment and gender sensitisation
> - ➢ To observe all days of national importance
> - ➢ Better administrative reforms
> - ➢ Better infrastructure facilities

Name   Mr. S. Mohandas   *Name* _____

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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