Annual Quality Assurance Report (AQAR)
2012-13

N.S.S. COLLEGE, CHERTHALA
K R Puram PO, Alappuzha

(Affiliated to Kerala University, Thiruvananthapuram)

Submitted to

National Assessment & Accreditation Council
Bangalore

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> N.S.S. College, Cherthala

1.2 Address Line 1

> K R Puram (PO)

Address Line 2

> Cherthala

City/Town

> Cherthala

State

> Alappuzha

Pin Code

> 688541n

Institution e-mail address

> cherthalansscollege@gmail.com

Contact Nos.

> 04782813226; 04782815926

Name of the Head of the Institution:

> Dr. R Chandrikadevi

Tel. No. with STD Code:

> 04782813226

Mobile:

> 9496252468

Name of the IQAC Co-ordinator: | Mr. S Mohandas

Mobile: | 9447109119

IQAC e-mail address: | iqac@nsscollegecherthala.ac.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* | KLCOGN10423

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: | www.nsscollegecherthala.ac.in

Web-link of the AQAR: | NA

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	8.2	2003	5 Years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY | 01/06/2004

1.8 AQAR for the year *(for example 2010-11)* | 2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR 2011-12 submitted to NAAC as on 06.06.2017

1.10 Institutional Status

    University   State `Y` Central ☐ Deemed ☐ Private ☐

    Affiliated College   Yes `Y` No ☐

    Constituent College   Yes ☐ No `N`

    Autonomous college of UGC   Yes ☐ No `N`

    Regulatory Agency approved Institution   Yes ☐ No `N`

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education `Y` Men ☐ Women ☐

                          Urban ☐ Rural `Y` Tribal ☐

    Financial Status   Grant-in-aid `Y`   UGC 2(f) `Y` UGC 12B `Y`

                      Grant-in-aid + Self Financing `Y` Totally Self-financing `N`

1.11 Type of Faculty/Programme

    Arts `Y`   Science `Y` Commerce `Y` Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

    Others   (Specify)   `.`

1.12 Name of the Affiliating University *(for the Colleges)*   `Kerala University, Thiruvananthapuram`

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

    Autonomy by State/Central Govt. / University `NA`

    University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers — 11

2.2 No. of Administrative/Technical staff — 2

2.3 No. of students — 0

2.4 No. of Management representatives — 1

2.5 No. of Alumni — 0

2. 6 No. of any other stakeholder and

community representatives — 1

2.7 No. of Employers/ Industrialists — 0

2.8 No. of other External Experts — 0

2.9 Total No. of members — 15

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No.   4   Faculty   2

Non-Teaching Staff Students   1   Alumni   1   Others   0

2.12 Has IQAC received any funding from UGC during the year?   Yes   No   N

If yes, mention the amount   NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | | National | | State | | Institution Level |

(ii) Themes |

2.14 Significant Activities and contributions made by IQAC

- Create environmental awareness among students through the activities of NSS, Bhaumithra sena Club etc.
- Assisted the Principal in nominating staffs in charge for all statutory positions and clubs
- Monitoring the working of tutorial system by nominating a tutorial convener for its effective functioning.
- Given suggestions to the departments to apply for UGC fund for Research Projects and organising seminars, workshops etc.
- Motivated faculties and students to participate in seminars and symposiums
- Encouraged faculty to indulge in research activities
- Fosters innovation and creativity in students through exhibitions, group discussions, study tours etc
- Fitness oriented activities are provided in the health club
- IQAC motivated the film club to coordinate the film club activities
- To encourage students to familiarize the world class cinema and to improve aesthetic qualities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Instructed all HODs to prepare Academic Calendar for the year 2016-17 before the commencement of academic year	All departments prepared academic calendar and all activities of the department was conducted accordingly.
Constitution of different clubs and committees for the effective functioning of various activities in the college	All the committees were formed and they functioned effectively.
Formation and Inauguration of Department Associations and submission of action plan for	All Departments formed their Associations and the HoDs submitted their plan of action. All Associations

the year 2016- 2017	functioned according to the schedule.
To encourage sports and games	Conducted annual athletic meet and Interhouse football, volleyball and cricket tournament
Celebration and observance of nationally and internationally important days	Environmental Day Science Week Hindi Week Reader's Day Celebrated birth Anniversary of Vikram Sarabhai with invited speakers. World Tiger Day
Co-curricular activities to enhance talents of the students	Study tour and industrial visits

* Attach the Academic Calendar of the year as Annexure.

.16 Whether the AQAR was placed in statutory body: Yes

Management | Y | Syndicate | | Any other body | |

Provide the details of the action taken

The action plan was placed in the Management Committee and the other statutory bodies and sanction was accorded.

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2	0	0	0
UG	10	0	0	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	12			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CBCS
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [Y]   Employers [ ]   Students [Y]
   (On all aspects)

        Mode of feedback   :   Online [ ]   Manual [Y]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   As the college is under affiliated system, revision of syllabi is carried out by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
68	18	36	0	14

2.2 No. of permanent faculty with Ph.D.   [16]

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	6	0	0						

2.4 No. of Guest and Visiting faculty and Temporary faculty   [8]   [ ]   [ ]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	1	1
Presented papers	0	4	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual aided teaching, Peer teaching, ICT enabled teaching

2.7 Total No. of actual teaching days
during this academic year   180

2.8   Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,   No
Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development   13
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students   90

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A English	3	3	45	3		50
B.A Malayalam	31	1	8	4	13	41.93
B.A. Economics	46	0	4.35	28.26	19.56	52.17
BA History	46	0	13	15	0	60.86
B.Sc Mathematics	43	0	79	9	5	93
B.Sc Physics	42	19	23.80	14.28	4.82	61.90
B.Sc Chemistry	27	7.4	51.9	14.8	7.4	81.5
B.Sc EVS	21	38.1	43	0	0	81
B.Sc Botany	22	0	31.82	50	4.55	86.40

B. Com	62	-	-	-	-	73.0
MA Economics	6	0	0	1	0	16.67
M.Sc Mathematics	10	0	40	0	0	40

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC always monitors and evaluates the effectiveness of the Teaching Learning process by conducting class tests, question answer sessions and by taking feedbacks from the students. IQAC ensures that the tutorial system is effectively implemented. A Tutorial Coordinator is appointed every year and he is responsible for the Tutorial functioning in the College. This is a welfare system, probably second to none. At the start of their programme, all students will be assigned a Personal Tutor, who is a faculty, of the concerned Department. So every student has a personal Tutor, who is available for advice with problems, be personal or academic. These Tutors, together with the HODs and the coordinator himself, ensure that all students have enough help. Organized Seminars and workshops to enrich the academic climate and enhance the learning process. IQAC take care in arranging necessary infrastructure and technological facilities in enhancing the quality of teaching and learning.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	0
UGC – Faculty Improvement Programme	1
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	0	0	4
Technical Staff	2	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encourages faculty members with Doctorate to apply for research guideship
- Encouraged the faculties to engage in research activities. They are also allowed to avail the benefits of FDP (1 already availed)
- Plan to start research centre by all P G Departments
- Encouraged teachers to participate in International, National and State level seminars.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	4	1
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	3	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	1	2	-

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	2011-14	UGC	1.30 lac	0.95 lac
	2013-15	UGC	1.00 lac	1.00 lac
Interdisciplinary Projects	NA			
Industry sponsored	NA			
Projects sponsored by the University/ College	NA			
Students research projects *(other than compulsory by the University)*	NA			
Any other(Specify)	NA			
Total			2.30 lac	1.95 lac

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy   [NO]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International: 0   National: 0   Any other

3.14 No. of linkages created during this year   [0]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [0]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	District	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1

4

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ] SRF [ ] Project Fellows [ ] Any other [ ]

3.21 No. of students Participated in NSS events:

University level 15 State level 5

National level 2 International level [ ]

3.22 No. of students participated in NCC events:

University level 5 State level 5

National level [ ] International level [ ]

3.23 No. of Awards won in NSS:

University level [ ] State level [ ]

National level [ ] International level [ ]

3.24 No. of Awards won in NCC:

University level [ ] State level 2

National level [ ] International level [ ]

3.25 No. of Extension activities organized

University forum [ ] College forum [ ]

NCC 0 NSS 2 Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Career Advancement Programmes
- Industrial Visits
- Palliative care programmes
- Mid day meal programmes
- NSS Activities
- NCC activities
- Water and soil testing facilities
- De addiction awareness programme
- Women empowerment programme
- Eco friendly environmental awareness programmes

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27 acre			
Class rooms	34			
Laboratories	8			
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	2	UGC	2
Value of the equipment purchased during the year (Rs. in Lakhs)	0	64,000	UGC	64,000
Others				

4.2 Computerization of administration and library

The administration and Library is already computerized. Administration procedure is computerised other than those which are mandatory to be recorded manually by the Government. For example, accounting cannot be computerised because the Government stipulations are such that accounting must be done manually. Salary bills are prepared using computer. Library is fully computerised

4.3 Library services:

	Existing (2011-12)		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	399	87719	449	53,245	848	1,40,964
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart ments	Others
Existing	50	3	0	1	1	0	11	0
Added	16	0	0	0	0	0	0	0
Total	66	3	0	1	1	0	11	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

In house trainings were given to teachers and office bearers to improve their computer proficiency. Computer labs and browsing centres are well utilised by students

4.6 Amount spent on maintenance in lakhs :

i) ICT   0

ii) Campus Infrastructure and facilities   0

iii) Equipments   0

iv) Others   0

Total :   0

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC instructs the tutors to inform the students about the student support services available to them.
- Orientation Programme for parents and students
- Parent teacher meetings.
- remedial coaching and scholar support programmes.
- Selected students are directed to attend 'Walk with a Scholar' Unit of the college.
- Identifies students in need of counselling
- Talented students are encouraged to take part in competitions and fests organised in other Colleges/ Institutions.
- Conducted seminars on various topics

5.2 Efforts made by the institution for tracking the progression

> Progression of the students is tracked by taking feedback from students on student's career progression
> Continuous Evaluation is done through internal exams, seminars, assignments etc.
> PTA meetings

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1544	44	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
620	39.0

No	%
968	61.0

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
634	171	1	401	0	**1207**	715	222	1	650	0	**1588**

Demand ratio   Dropout % : 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> PG Departments of our college conduct coaching classes for UGC NET Examination.

No. of students beneficiaries

5.5 No. of students qualified in these examinati [44]

NET [0]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

> It is the duty of the respective tutors to identify students having problems. If the problem is not solved he/she will be taken to the counselling coordinator who is trained for this. Finally if the problem persists, he/she will be referred to the Professional Counsellor.
> Career Guidance of our College is being managed by Career Guidance and Placement Cell. This Cell conducts classes and talks by eminent persons on Career opportunities, personality development, communication skills etc.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	60	11	

5.8 Details of gender sensitization programmes

We have an active Women's Forum functioning in our campus. They conduct talks and seminars on gender sensitization programmes.
We also have a cell to combat sexual harassment which aims to empower the girl students with confidence to face real challenges of the life

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

    State/ University level   1   National level   International level

    No. of students participated in cultural events

    State/ University level   National level   International level

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   National level   International level

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	6950
Financial support from government	1044	20,71,702
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level   National level   International level

Exhibition: State/ University level   National level   International level

5.12   No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Lack of infrastructure facility.

- Problems with the University central allotment process

- Grievances related to travelling

- Less PG courses and research centres

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision is a College of the community for the increase and diffusion of knowledge. सत्वात संजायते ज्ञानम" (Knowledge arises from the mode of Goodness)- a   precept from Bhagavat Gita 14.17

MISSION

To Provide quality education
To Build excellence in students and inspire them to be inquisitive, innovative and creative in their mission.
Become a centre of initiatives and attain excellence in higher education to cater for local, regional, national and international needs

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

We take feedback from students and alumni and present the suggestions to the syllabus revision workshops conducted by university so that these suggestions will be considered when revising the curriculum.

6.3.2   Teaching and Learning

Scholar Support Programme, Walk With the Scholar Programme, Remedial Coaching etc. contributes to the quality improvement of Teaching Learning process of the College. The continuous evaluation, feedbacks from different stakeholders, Micro-teaching, various types of faculty improvement programmes etc. are some of the quality improvement strategies in teaching and learning. We have an effectively functioning tutorial system in which every individual student is taken care of by a tutor. All students will be assigned a Personal Tutor and he together with the HODs and the coordinator himself, ensures that all students get enough support

6.3.3 Examination and Evaluation

Examination and evaluation is done by the affiliating University. Many of our faculty members work as external examiners, university board members, university board chairman and evaluators. We conduct internal exams and class testes to evaluate our students periodically.

6.3.4 Research and Development

Active research programmes for students are only their academic projects. Faculties are encouraged to apply for research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Fully automated computerised library facility continuing open accessory/one entry one exit system

Computer labs, computer browsing centres, with internet facility are accessible to students

Well equipped physics, chemistry, zoology, botany and mathematics labs are available for students

6.3.6 Human Resource Management

The management makes appointments through prescribed procedures.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitments are done as per the University and Government norms

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

Centralised Allotment Process is followed in admission process and it is carried out
as per the University norms and government orders.
Admission for both UG and PG is done by the University. (Online registration).

6.4 Welfare schemes for

Teaching	Loan facility is provided by the Staff Co-operative Bank functioning inside the college campus. Besides PF, SLI, GIS, GPAIS etc are provided.
Non teaching	PF, SLI, GIS, along with loan facility is provided
Students	Free Noon meal, Merit scholarships, PTA endowments, KPCR fee concessions,

6.5 Total corpus fund generated

No

6.6 Whether annual financial audit has been done   Yes   Y   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	Yes	Mangement

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumini association is generally constitute cash awards to toppers in different disciplines and to best out going student

6.12 Activities and support from the Parent – Teacher Association

Our College has a very active and vibrant PTA. General PTA Meetings are conducted once in a year. The executive committee is selected in that meeting and they take decisions on the activities of the association. Departmental P T A meetings are convened in every semester. PTA serves as the major funding agency for smooth functioning of the important college activities. 13 cash awards, mid day meal to economically poor 2 students selected from each class, electric charges, telephone charges, salary to guest lecturers, repairing charges etc are some of the areas contributed by PTA financial assistance

6.13 Development programmes for support staff

> We have an employee's cooperative society which is always ready to help the support staff with loans in case of emergency and also with a monthly savings scheme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Nature club, Bhoomithra sena club, plastic free zone, Australian pine woods garden, medicinal garden, botanical garden, organic farming initiatives, conservation and rejuvenation of sacred groves etc are some of the efforts taken in this direction

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Women's Day Environmental Day et c were celebrated
>
> Department-wise association activities: regular meetings, talks, debates, quiz competition, cultural programmes etc

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- All departments prepared academic calendar and all activities of the department was conducted accordingly.
- All teachers prepared and submitted semester wise teaching plan
- Feedbacks were taken and analysed
- Admission committee was formed and they conducted the process of admissions without any grievances and by complying all Government, University and College regulations. Regulations regarding reservations were also complied.
- All the committees were formed and they functioned effectively.
- All Departments formed their Associations
- Conducted annual athletic meet and Interdepartmental football, volleyball and cricket tournament
- Field trips and industrial visits

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Our college is having Bhoomitra sena club and nature club which are well functioning. Botany department is doing their efforts towards conservation and rejuvenation of sacred groves in our Panchayath. We have a botanical garden as well as medicinal plant garden. We celebrate our environmental day by planting trees in our campus. Together with the forest department we distribute rare plants to local community and students.

7.5 Whether environmental audit was conducted?   Yes   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- The vision, mission and objectives of our College are framed in clear terms.
- Committed management, faculty and staff for ensuring quality in every aspects of education.
- Very good ambience for teaching, learning and other curricular and extra-curricular activities
- Curricular, co-curricular and extra-curricular programmes aimed at the holistic development of students.
- Young faculty profile (30 - 40 years in age) with researchh background
- High level of discipline
- Molding the rural students which are socially and economically backward class
- Extending higher educational environments and graduating the first generation of this rural population

Weaknesses

- Absence of students hostel and staff accommodation facility
- Lack of conveyance facility to reach to college
- Lack of research departments and less PG courses
- Remoteness of the College from cities

Opportunities

- Pro-active Management, committed faculty/staff
- Pleasant climate and exotic scenic beauty
- Opportunities to attract research funding from the Central and State government agencies

Challenges

- Make a mark at the national level in the realm of research with high impact publications, patents and technology transfers
- Efforts to educate the socially and economically backward students to bring into the main stream

8. **Plans of institution for next year**

- Encourage ICT enabled teaching
- Apply for more research projects and seminars
- Enhance the research culture among the Faculty
- To organise more talks on women empowerment and gender sensitisation
- Better administrative reforms
- Better infrastructure facilities

Name   Mr. S Mohandas   *Name* _____

_____*Sd/-*_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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