



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	NSS COLLEGE CHERTHALA
Name of the head of the Institution	Dr B Gopakumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04782813226
Mobile no.	9495793791
Registered Email	cherthalansscollege@gmail.com
Alternate Email	nsscollegeoffice@gmail.com
Address	K.R. Puram, Cherthala, Alappuzha -688541, Kerala, India
City/Town	Cherthala
State/UT	Kerala
Pincode	688541

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr Babu K Paniker
Phone no/Alternate Phone no.	04782813226
Mobile no.	9387254245
Registered Email	naacnsscollegecherthala@gmail.com
Alternate Email	iqac@nsscollegecherthala.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://nsscollegecherthala.ac.in/iqac/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://nsscollegecherthala.ac.in/iqac/academic-calender/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	78	2003	01-Jul-2003	30-Jun-2008
2	B++	2.84	2017	01-Oct-2017	30-Sep-2021

6. Date of Establishment of IQAC	01-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NSS COLLEGE CHERTHALA	UGC Faculty Development Programme	UGC	2018 365	1258440
NSS COLLEGE CHERTHALA	Minor Research Project	UGC	2019 365	97500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Supervised and coordinated the academic and cocurricular activities of the College

Monitored the performance of departments and timely suggestions were given for improvement.

Supervised the seminars conducted by various departments (Mathematics , Malayalam etc)

Timely conduct of Internal Examination and uploading to university websites

Systematic collection of feedbacks from stakeholders and its analysis

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation of Academic Calender	Prepared the Academic Calender and Circulated to various departments.
Preparation of Teaching Plan	All HODs took the responsibility successfully to implement the Teaching Plan
Timely conduction of Internal Examinations	All HODs along with CLMC coordinator took the responsibility successful conduction of the examination
To collect Feedback from various stakeholder	Principal, HODs and Class Tutors took the responsibility of collecting the Feedback, Analysing it and Necessary actions Taken.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	26-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

26-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Admission Module Students Id Card Printing Module Internal Marks and Examination Registration Module Attendance Module

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In order to integrate institution's aims and objectives with academic programmes, the college has made its own efforts to supplement the University's curriculum. For maintaining quality in teaching, learning and evaluation, the institution ensure the required teacher-student ratio. We formulate examination calendar with the help of internal examination committee in the beginning of the year and also formulate academic calendar for individual departments and it should be informed to the students. The curriculum provided by the university is supplemented and enriched with certain other programmes formulated by the college. Professional skill development among students community has been a key component of the curriculum of this college. To meet this requirement, the students are also taken for institutional, industrial visits to interact with eminent scholars and industrialists. For the effective implementation of the curriculum, class tests are conducted periodically and internal examinations are scheduled once in each semester covering the entire portions of the syllabi. The implementation of the curriculum is through a three tier process.

The college council is at the apex and monitors the activities and implementation of curriculum through CLMC and DLMC. The monitoring happens at two levels- college level and department level. In the beginning of each academic year, the academic audit cell prepares a college calendar in accordance with the University academic calendar. It comprises details of instructional hours, schedule for internal examinations, college activities and end semester evaluation. CLMC initiates the proper implementation of the plan of action in order to ensure the effective execution of the curriculum. DLMC constitutes the department level monitoring committee for implementing credit and semester system effectively. It organizes the activities at the department level efficiently. The committee also monitors the optimal distribution and allocation of syllabus, allotment of assignments and seminar topics of each semester among faculty and students. The add on courses and other certificate courses are implemented by a committee coordinated in the department. Certain strategies are adopted by the institution for imparting curriculum by the institution. Some of them are, institutional visits, study tours, field work, industrial visit, seminars, workshops, WWS and SSP. A student centric learning process aided by ICT enabled methods of teaching-learning and comprehensive and continuous evaluation system enable the students to excel in curricular and co-curricular fields. The students are given coaching for PG entrance examinations along with career oriented training. A Career Guidance and Placement cell works effectively in the institution. The activities to enhance social skills and leadership qualities are organized by NSS and NCC, various clubs as well as college union. Regular feedback is taken from the students and parents through PTA meetings and tutorial meetings. This is taken as an opportunity to address the challenges and grievances of the students. The continuous Internal Evaluation is done in each semester in accordance with the academic calendar prepared by the institution. The progress of the students is assessed in each semester. Academic audit is performed annually by an expert panel.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	01/07/2018	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	01/07/2018	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has been very prompt in taking the feedback of students, teachers, Alumni and Parents. All departments of our college uses this process on a continuous basis. The feedback system is used to improve the overall performance of the departments by frequently analysing and utilising the critical opinions taken from regular students, parents and teachers by using both formal as well as informal methods. Feedback forms in the prescribed formats are distributed in the classrooms and students' valid opinions regarding the classes, lectures, curriculum and teacher's performance are recorded on a continuous basis. Feedbacks are taken during the tutorial meetings as well. Critical responses to the various aspects of the curriculum and courses and the overall progress of the students are taken from the

parents. For this the college conducts PTS and PTA Meetings during all the semesters. Feedback from relevant stakeholders is critical for the growth of an institution. Feedback is collected in a predesigned format from the students, teachers and parents at the end of each academic year collected feedback forms are handed over to IQAC which then analyses and prepare a consolidated feedback report. Feedback is analysed on a 5 point scale (1 being excellent and 5 being poor). The report is then given to the respective departments for purview and further action on academic and disciplinary matters. Monthly feedback is collected from students through tutorial meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany	37	2008	37
BSc	Chemistry	37	1709	37
BSc	EVSc.	28	1701	28
BSc	Mathematics	55	965	54
BSc	Physics	37	1609	37
BSc	Zoology	38	2273	38
BA	Economics	50	2790	59
BA	English	47	3745	47
BA	History	50	2500	50
BA	Malayalam	38	2593	38
BCom	BCom	72	3068	72
MA	Economics	16	260	13
MSc	Mathematics	16	526	16
MCom	MCom	18	613	18

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	509	47	65	0	62

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

66	62	5	11	1	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Earlier the tutors were doing the mentoring activity to the institution. But this year onwards we have divided the students among all teachers in the department. This will reduce the burden of the teachers mentoring a large number of students. In this system each teacher is assigned a small group of student wards. The mentor interacts with the mentees allotted to him/her usually after class hours. The mentor acts as friend, counsellor and confidante on the campus. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. The teacher collects personal information from his/her wards and takes care not to touch sensitive issues. The mentor also guides mentees regarding their career options and help them to mould themselves to face the complexities of the outside world.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1477	65	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	47	19	1	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Vaisakhan Thampi D.S	Assistant Professor	P.T. Bhaskarappanikkar fellowship for Science writing sponsored by Kerala State Council for Science, Technology and Environment, Govt.of Kerala.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of any educational institution

The institution adopts centralised continuous internal evaluations to assess all aspects of student development on a continuous basis throughout the year. The Continuous Internal Evaluation is done in this Institution with various evaluation processes which includes the attendance, Internal Examination and Assignments for Students. In addition to the above evaluation processes the PG students are given seminars on a particular topic. Both the UG and PG students have to do a project dissertation on a topic of their interest or as suggested by the supervisor. CA marks are displayed at the department notice board. Result analysis is done by the class tutors and progress of students is intimated to parents through Parents Meetings. Remedial classes are arranged for slow learners who are identified through continuous evaluation and class tests. Peer teaching is also arranged after class hours so as to help slow learners to catch up with their peers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares an academic calendar in the beginning of the academic year containing the working days, tentative dates of internal examinations and major programmes of the college. The college academic calendar goes in tune with the university academic calendar. Once the college academic calendar is prepared it is circulated to the departments where each department prepares a department academic calendar incorporating the major activities and programmes of the department.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://nsscollegecherthala.ac.in/igac/co-po-pso/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
245	BSc	Botany	32	21	65.625
235	BSc	Chemistry	31	21	67.74
216	BSc	EVSc	22	20	90.9
159	BCom	BCom	67	51	76.12
590	MCom	MCom	17	16	94.12
150	BA	Economics	63	22	34.92
550	MA	Economics	7	2	28.57
130	BA	English	34	22	64.7
140	BA	History	49	6	12.24
115	BA	Malayalam	26	12	46.15
220	BSc	Mathematics	43	31	72.09
620	MSc	Mathematics	16	10	62.5
230	BSc	Physics	26	10	38.5
250	BSc	Zoology	25	15	60

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://nsscollegecherthala.ac.in/igac/student-satisfaction-survey-sss/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Science Writing	Dr. Vaisakhan Thampi D.S	P.T. Bhaskarappanikkar fellowship for Science writing sponsored by Kerala State Council for Science, Technology and Environment, Govt.of Kerala.	01/03/2019	State Government Award
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Not Applicable	Not Applicable	Nil	Nil	Nil	01/07/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

Commerce	1
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	1	0
National	Malayalam	13	0
International	Mathematics	2	1.38

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
Economics	2
English	1
Malayalam	7
Physics	2
Mathematics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	20	8	1
Presented papers	4	12	0	0
Resource persons	1	4	2	4

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Participation in Film Festival, Rally and Road Show on Save Nature by RINFF(Rain International Nature Film Festival at Munnar) Department of Zoology	Birds Club International and Department of Zoology	1	3
Higher Secondary Interactive Session in Mathematics	Department of Mathematics, NSS College, Cherthala and KSCSTE	1	35
Under Graduate Interactive Session in Mathematics	Department of Mathematics, NSS College, Cherthala and KSCSTE	1	35
Organic Expo 2019 Food (fest Botany)	Collaborated with Local farmers	4	95
Orphanage visit	History Department	1	45
Orphanage visit	Malayalam Department	1	45
Orphanage visit	NSS	1	4
Orphanage visit	NCC	1	4
Participation in Film Festival, Rally and Road Show on Save Nature by RINFF(Rain International Nature Film Festival at Munnar) Department of Zoology .	Birds Club International and Department of Zoology	1	3
Visited CMFRI (during Annual Day Celebrations) and Mangalavam visit and Bird Watching	Department of Zoology	1	18
Observing Environment Day by Planting Saplings in college premises	Department of Zoology and Birds Club International	3	29
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Haritha Keralam	Department of Botany Forest Dept. Of Kerala	Environment day celebration	1	50
Wetland Day	Department of Botany	Cartoon making, Poster making and Visit to nearby wetland	2	50
Literacy Program	Kerala State Government	Computer Literacy	0	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
M.Sc. project guidance by Botany Department1	1	Nil	60
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2018	30/06/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	30/06/2019	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
600000	542023

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
GRANTHA	Fully	2018	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37731	8090126	150	80000	37881	8170126
Reference Books	495	121485	20	10000	515	131485
Journals	79	124500	0	0	79	124500
e-Journals	12500	5900	0	0	12500	5900
CD & Video	50	10000	0	0	50	10000
Library Automation	1	60000	0	0	1	60000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/07/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	51	15	27	0	1	5	29	100	0
Added	0	15	15	15	0	4	8	0	0
Total	51	30	42	15	1	9	37	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Not applicable

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	600000	542023

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The requirement for the maintenance of various facilities including infrastructure is through the grant aid received from the government, management, PTA and contributions from staff, students and other wellwishers. The departmentwise requirements including procurement and maintenance of building, laboratory and equipment are required to be communicated to the principal by the respective heads of the departments.

<http://www.nssclegecherthala.ac.in/facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fellowships from Management (Narayana Marar Memorial Endowment, Kannezhuthu Narayani memorial Endowment 7 others)	10	100000
Financial Support from Other Sources			
a) National	National Scholarship	1087	3966600

b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	15/07/2018	30	Department of English
Remedial Coaching	14/06/2018	15	Department of Commerce
Remedial Coaching	18/09/2018	8	Higher education, Kerala Government
Yoga and Meditation	18/06/2018	30	Department of History
Remedial Coaching	02/06/2018	35	Department of Physics
Remedial Coaching	14/06/2018	7	Department of Zoology
Personal counselling	17/06/2018	60	Department of Commerce
Personal counselling	17/06/2018	38	Department of Malayalam
Mentoring	18/06/2018	29	Department of Commerce
Mentoring	18/06/2018	38	Department of Malayalam
Peer teaching	14/10/2018	72	Department of Commerce
Peer teaching	17/06/2018	72	Department of Commerce
Peer teaching	18/07/2018	38	Department of Malayalam
Peer teaching	18/06/2018	20	Department of Mathematics
Bridge Course	18/09/2018	8	Department of Mathematics
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	PG Entrance Examination(English)	10	6	3	10

2018	NET coaching, Commerce	10	67	3	3
2018	Career counselling History	0	38	0	0
2018	Career counselling Commerce	0	67	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	14	BA English	English	a) Institute Of English, Kerala University b) School Of Letters, M G University c) Kerala Media Academy, Kochi d) Institute of Communication and Journalism (ICJ), Pullarikunnu, Kottayam e) Sree Narayana Law College, Poothotta,	MA English, Diploma in Journalism, MA in Journalism and communications LLB IAS Coaching Graphics and Animation BEd

				Ernakulam f) Sacred H	
2018	1	BSc Botany	Botany	MA College Kothamangalam	MSc Botany
2018	8	BA Malayalam	Malayalam	School of letters, MG university, Sree sankaracharya university, kalady, University of Kerala Kariyavattom campus, M.G college Trivandrum	MA Malayalam
2018	3	BA Economics	Economics	NSS College Cherthala, St.Micheals College Cherthala	MA Economics
2018	1	BA Economics	Economics	KVM college of blind and hearing impaired	Special education BEd
2018	3	BSc Chemsitry	Chemistry	S.D College Alappuzha, St.Micheals College Cherthala	MSc Chemistry
2018	1	BSc Chemsitry	Chemistry	KVM college	MBA HR
2018	9	Bsc- Environmental Science and water management	Chemistry	Bharathiyar university , Kovai, MG University Kotayam, Kannur University, Kannur	MSc Environmental studies
2018	7	BSc Mathematics	Mathematics	Various Colleges	MSc Mathematics
2018	1	MSc Mathematics	Mathematics	Univeristy College, TVM	MPhil Mathematics
2018	1	BSc Physics	Physics	Madras Univeristy, Madras	MSc Physics
2018	2	BSc Physics	Physics	St.Josephs College Alappuzha, Al Ameen	MSc Electronics

				College Edathala	
2018	1	BSc Physics	Physics	KUFOS, Panangad. Kochi	MSc Electronics
2018	2	BSc Zoology	Zoology	NSS Hindu College Chan ganaserry	MSc - Food science and technology(2)
2018	1	BSc Zoology	Zoology	S.N College Cherthala.	MSc - Marine Microbiology . (1)
2018	3	BSc Zoology	Zoology	S.N College Cherthala. St.Alberts college Ernakulam.	MSc- Zoology
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	College Level	1500
Arts Day	College Level	1500
Nadakolthsavam	University Level	5000
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Second prize	National	0	1	1591812205 4	HARIPRIYA B
2018	Second prize	National	1	0	0000	ABHIJITH
2018	Representa tion	National	1	0	2501717720 30.00	SAMJEER JABBAR
2018	Gold medal	National	1	0	1501812205 6	SRAVAN KUMAR
2018	Representa tion	National	1	0	1501812202 5	VISHNU.G. B
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the guidelines from the university, election was held in the college in Parliamentary method and Students council representatives were formed. A College union effectively works in the college under the guidance of the Principal and College council. The students of each department actively participate in the activities initiated by the college union and hold official positions in the college union as well in the university union. Each department tries to encourage the students to actively participate in the activities of the union. Six elected representatives from each UG department and 10 representatives from PG departments are members of student Council. Under the leadership of the Students council the main programmes of the college like Arts Day, Sports day, College day etc are conducted.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

3 meetings organized by Alumni Association

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Head of the Institution and academic council take keen interest in constituting different committees incorporating members from the teaching and nonteaching groups. These committees give due importance to the timely fulfilment of their duties. Common Staff meetings and meetings with the heads and tutors of the departments also help to discuss and deploy different responsibilities among the staff members of the institution. The Head of the Institution discusses various issues and problems with the representatives of the faculty members and suggestions are taken for the improvement of educational quality and infrastructure development. The decisions are forwarded to the college management for further necessary actions. Constructive suggestions of the students represented through College Union are also given due importance. There are various Committees constituted to manage different institutional activities. The list of available Committees is as follows: 1. IQAC 2. RUSA 3. UGC cell 4. Purchase committee 5. Library committee 6. Admission committee 7. Computer club 8. WebSite Committees 9. Calendar committee 10. Antiragging and deaddiction cell 11. CBCSScollege level monitoring committee CLMC, 12. Tutorial and attendance committee 13. Career guidance and placement cell 14. Human rights and ethics committee 15. Canteen committee 16. Cell to compact sexual harassment 17. Discipline committee 18. Health Club and Yoga club 19. Cell for energy and environment conservation 20. Research cell 21. Literary club 22. Film and Media club 23. Science club 24. Nature club 25. Bhoomithrasena club 26. Women's study unit 27. Fine arts,

Performing arts and folklore 28. Quiz club 29. Sports club 30. Entrepreneurship development club 31. Grievances redress cell 32. College planning board

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution gives great prominence for curriculum development plans according to the guidelines given by the University of Kerala. The faculty members of the college attend various syllabi revision meetings conducted by the university without fail. The faculty also participates in different syllabi revision workshops and orientation classes organised by the university. The needed changes and revisions are effectively implemented in all the departments of the college.
Teaching and Learning	The institution takes keen interest in the improvement of the teaching and learning processes. After recruiting a bunch of teachers from among the best of the qualified candidates, they are given appropriate training and orientation. The student centred teaching and learning method gives ample space for the students to develop and come up with innovative ideas. Seminars and assignments give them proper guidance to improve. The ICT enabled classrooms also cater to the progress of the student community. The tutorial meetings conducted in all months of the academic year help to develop a very warm relation between the teachers and the students. The teachers endeavour wholeheartedly for the betterment of the student community by providing them with all the available facilities of the institution.
Examination and Evaluation	The institution conducts external as well as internal evaluations according to the guidelines of the University of Kerala. Internal examination along with seminars and assignments at the end of each semester conducted according to the centralised continuous evaluation scheme help the pupils to improve their academic calibre. CA marks are uploaded in the University website as well as displayed on the notice boards of each

of the departments for the students to verify their results. The tutors do an overall analysis of their respective classes and the performance of each student is informed to his/her parents. Slow learners are given special care through remedial classes and peer teaching programmes.

Research and Development

The institution deems research as a very important step to strengthen the academic calibre of the teacher student community. The research committee of the college gives needed guidance to the faculty members and the students to develop a research oriented perspective. The institution endeavours to upgrade the various PG departments to Research departments. The faculty members are encouraged to take up research projects. The final year students of the under graduate and the post graduate levels need to submit research projects. The management supports the teachers by sanctioning necessary leaves to do research under FIP or for doing course work. The various departments take keen interest in organising seminars to encourage the research activities.

Library, ICT and Physical Infrastructure / Instrumentation

The library of the college has a multi facility, user orientation and awareness system. The reference section consists of numerous books related to various fields. The library is also equipped with reprography, Database and INFLIBNET, along with an inter library loan service. A complaint/Suggestion box is placed near to the property counter. All departments are equipped with LCD Projectors and projector screens, internet facility and are connected via broadband. The management gives due importance to the infrastructure development of the college and the same is taken care with timely interference. The college has a power generator to tackle with electricity failures. All computers are equipped with adequate power back up system. The laboratories have voltage regulators to guard highly sensitive lab equipments from voltage fluctuations.

Human Resource Management

The teaching as well as the nonteaching staff are recruited by the management following the strict regulations of the affiliated university, the Government

	<p>of Kerala and the UGC. The institution gives due importance to the progress of the staff members and prompts them to attend quality improvement programmes like Refresher and Orientation courses and other workshops. Several programmes like computer literacy and research orientation classes are also organised in the college with an eye to cater to the improvement of the teaching as well as the nonteaching staff.</p>
Industry Interaction / Collaboration	<p>The student community of the college gets opportunity for interaction and collaboration with various industries as part of industry visits during the final semester of their undergraduate and post graduate programmes. The Career Guidance cell, the Entrepreneur Cell and the Placement Cell organise academic programmes in which officials of various industries interact and discuss with the students.</p>
Admission of Students	<p>We follow the meritbased online procedure of the University of Kerala and Government of Kerala, and strictly adhere to the reservation rules of the government. Seats available in the college are mainly classified as Merit Seats, Community Seats, Management Seats and Reservation Seats. (a) Merit Seats (50 of total seats) are filled by the University through online centralized allotment process purely on merit basis (b) Reserved seats for SC/ST, Minority and Socially Backward communities, Sports quota and persons with disabilities (20) are filled by University and college management. (c) Community Seats (10) are filled by the college management and university on the basis of merit among the community candidates. (d) Management Seats (20) are filled by the Management of the college.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The college office is partially automated, which enable smooth functioning of admission process, ID card printing, issuing of TC etc. The institution uses a software named ESolutions for the purpose of attendance recording. The college has implemented the SPARK application software to manage the employee payroll and administrative service.The</p>

	attendance of students, announcements etc are also done using automated software.
Administration	The college office is partially automated, which enable smooth functioning of admission process, ID card printing, issuing of TC etc. The institution uses a software named ESolutions for the purpose of attendance recording. The college has implemented the SPARK application software to manage the employee payroll and administrative service.
Finance and Accounts	The college has implemented the SPARK application software to manage the employee payroll and administrative service like salary and other payments. Students' scholarships are also through softwares developed by various organizations. Other accounts are maintained in the computer as well as registers.
Student Admission and Support	Admission of students is fully done and maintained through the university admission portal.
Examination	Examination registration, internal mark entry etc. are done through the Kerala university website portal for exclusively for exams. Internal examinations are conducted as per the guidance of IQAC and CLMC

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Not Applicable	Not Applicable	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NAAC: Changing Paradigms	Fundamentals in Office Automation	05/11/2018	06/11/2018	55	10

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	11/07/2018	07/08/2018	28
Orientation Programme	1	04/09/2018	01/10/2018	28
Orientation Programme	1	12/09/2018	09/10/2018	28
Orientation Programme	1	08/10/2018	06/11/2018	28
Orientation Programme	2	14/11/2018	11/12/2018	28
Orientation Programme	1	08/11/2018	18/02/2019	28
Orientation Programme	1	27/02/2019	26/03/2019	28
Refresher Course	2	24/07/2018	13/08/2018	21
Refresher Course	1	05/09/2018	25/09/2018	21
Refresher Course	2	01/11/2018	23/11/2018	21
Refresher Course	1	08/11/2018	28/11/2018	21
Refresher Course	1	01/12/2018	21/12/2018	21
Refresher Course	2	06/05/2019	22/05/2019	21
Short term course	1	07/05/2019	11/05/2019	7
Faculty Development Programme	1	01/07/2018	31/08/2018	730

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	21	0	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Many welfare schemes are	Many welfare schemes are	The welfare schemes of

available for teaching and nonteaching staff from state government and local societies. Loans are granted to the working members for their various needs and the loan amounts are allocated from their contribution to the Provident fund which they can pay back in instalments from their salary. Nonrefundable loans are also available for the P.F once they complete 15 years of service. Medical reimbursement facility is also available when the employee produces the relevant proof of his illness and expenses. Special casual leaves are available for the teaching and nonteaching staffs. The Principal, as the Head of the Institution, gives assurance to banking institutions for repayment of loans which an employee may avail, from his/her salary and make arrangement for the payment in case of any default on his/her part, thus facilitating easy availability of loans. Loans are available from the employee's cooperative society, which is registered under the cooperative societies act. The main functions of the Society include giving short term and longterm loans to its members. The other benefits include Group Insurance, State Life Insurance, Festival Allowance/ Advance, etc. Under the nonmonetary benefits, Maternity Leave, Study Leave etc. A Post Office is working inside the college campus

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the college include academic, cultural, social and financial schemes. At the academic level, the schemes prevalent are tutor mentorship, remedial teaching for slow learners, interdisciplinary discourse for students to enhance their knowledge level in subjects other than their area of study, computer aided learning facility, placement and counselling, special training for personality development and global competence. At the cultural level, the institution organises cultural events to rejuvenate the talents of students and the PTA offers funds for supporting the talented students. The college encourages the students who participate in various events at university and interuniversity level debates, sports etc. Financial aid is given to students of the economically weaker sections and academically brilliant students. Student support schemes like SSP and WWS and other endowments, along with fee concession schemes like KPCR, UGC funds etc. come under this category. The college also ensures reservation for socially and economically backward students. Financial aid is also initiated for the homeless and destitute and others who require medical assistance for life extension. The following Committees are operating in the College for the welfare of the

which is beneficial for the nonteaching staff. Canteen facilities, recreational facilities etc are some of the other facilities available in the College. All these welfare measures affect and improve staff wellbeing, satisfaction and motivation. Almost all the staff members enjoy the benefits of these various schemes.

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students: Career guidance and placement cell, Human rights ethics cell, Canteen committee, Cell to compact sexual harassment, Discipline committee, Health and Yoga club, Cell for energy and environment conservation, Research cell, Literary club, Film and Media club, Music club, Fine arts and Performing arts and folklore club, Quiz club, Sports club, Entrepreneurship development club.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts of the Funds received other than management contributions are prepared in the College office and audited as per the norms of the UGC, the Government and the University. The external audit of the funds from the Government is done by a Government auditor appointed by the Department of Collegiate Education and Accountant General's Office. The funds received from the UGC are properly utilized and utilization certificate along with the audited accounts prepared by a Chartered Accountant are sent to the UGC. The audit of funds contributed by the Management is done internally and externally.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA fund	3488903	To improve the academic and nonacademic facilities of the college.
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6.4.3 – Total corpus fund generated

3488903

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	N.S.S Management	Yes	Principal and HODs
Administrative	Yes	Accountant General, N.S.S Management	Yes	Deputy Director of Collegiate Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Provides close interaction between parents and teachers ? Provides PTA fund for development activities ? Adhoc faculty remuneration funded by PTA There is an active Parent -Teacher Association in the college which actively participate in the academic as well as administrative activities of the college. Besides these, there are class PTS which meet at regular intervals in a year.

6.5.3 – Development programmes for support staff (at least three)

? Refresher and orientation courses for teaching staffs ? Courses by different agencies for nonteaching staffs ? Workshops

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Strengthened all the P.G. and U.G. departments of the college. ? Encouraged the teachers to pursue their research interests. ? Increased the use of ICT enabled learning. ? Students are encouraged to use computers internet for their projects. ? Regional Seminars have been conducted.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Decided to prepare Academic Calender and Action Plan for the year 201819	01/08/2018	01/08/2018	31/03/2019	1500
2018	Decided to continue the preparation of facultywise Teaching plan for the academic year 201819.	01/08/2018	01/08/2018	31/08/2018	1500
2018	Decided to collect feedback forms from parents, students and teachers to access various aspects for the current academic year 201819.	01/08/2018	01/08/2018	31/03/2019	1500

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	01/07/2018	30/06/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources 70 percent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	3
Rest Rooms	Yes	509

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	0	30/06/2019	0	Nil	Nil	0

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book for Students	01/07/2018	With necessary updates, if any, this Handbook is given to all students every year. It includes the Rules and Regulations to be followed by students in college. Compliance with the same is ensured by the various committees of the college, especially the Discipline Committee at the college level and the Tutorial system at the department level

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	01/07/2018	30/06/2019	0
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

One of the highlights of our college is the beautiful, green campus, with abundance of trees planted and maintained by the students from time to time. Class rooms are in close harmony with nature, with trees and plants in the inner courtyards and natural vegetation around the college building. A thick cluster of Australian pine trees on the southern side of the campus is frequently used by students for informal gatherings. Student members of the Nature Club, Bhoomithra Sena Club, NSS, are actively engaged in enriching the greenery in the campus. The college inculcates in students concept of Environment protection, conservation and management of valuable and natural resources.

- The inner courtyards of the college are retained in their pristine and natural form without paving any tiles, so as to permit rain water, water from hand washing etc. to percolate under the ground and thus contribute to ground water resources
- Our college is a No Plastic Zone.
- Botany department
 - o Maintains a vibrant Botanical Garden including several rare species of plants.
 - o In addition, a Medicinal Garden is also maintained with important medicinal plants like Sida, Adathoda, Clitoria, Tenospora, Neem etc. An interesting feature of medicinal garden is the maintenance of Dasapushpa, Thriphala, Thrigadu Thrigandha, Nalpamara etc.
 - o The department trained its students to make paper bags, which are increasingly replacing plastic bags.
 - o The department trained its students in Terrarium making.
 - o Introduced Seed pens made of paper as an alternative to plastic pens.
- Several departments Malayalam, Chemistry etc maintain gardens
- NSS has
 - o Planted a "Nakshatravanam" of 28 saplings in the college premises.
 - o Planted several saplings inside the college compound to celebrate World Environment Day on 5th June 2018.
 - o Successfully undertaken cultivation and harvesting of Spinach in the college premises. Plastic reuse and vertical garden making by Botany department.
 - o Use of paper pens with Agastya trees' seeds by English department.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institutional Best Practices 201819 Title Palliative Care Program The Flagship Program of National Service Scheme Objectives. As an educational institution it is our responsibility to continue to reach out to the needs of the local population. The growing instances of cancer in society, the pain and suffering of the patients continue to concern us.

- To create among youth a sense of social responsibility and increase their feelings of selfworth.
- It acts as an effective check against youth falling into bad habits, especially by understanding the link of the causes of cancer to addictions of various kinds.

To sensitize young minds to become more caring, humane and build the overall personality of the students. The Context - The National Service Scheme Units of this college have been engaged in a wide variety of outreach and extension activities, working in tandem with several governmental and nongovernmental agencies over a period of time for the benefit of the local population. It was found that cases of cancer are on the rise generally in Kerala, and the same could be said to be true for Pallipuram Panchayath. There are many houses where there are the aged and the ill, with no proper nursing care available for them, who are dependent on the Panchayath Health Services. This is especially true for those who are bedridden and could only be helped through house visits of medical staff at regular intervals. In this context, it was decided to go in

for a sustained Palliative Care Program where the students would accompany the Panchayath Medical staff on their house visits. The Practice To sensitize students to the special requirements of the Palliative Care Patients, the first step was a series of training sessions for the volunteer students by the government agencies, before beginning the Program. They were also trained on appropriate bedside manners and behavior with the patients and with the relatives of the patient. Every day, house visits are made by 2 students. The Palliative care vehicle of the Panchayath with a nurse and another staff would reach the college premises by 10 am and the students were picked up by them from the college. The students visit a few houses and are dropped back in the college before closing time by the vehicle. In the houses where the visits are made, the students learn by observation and practice the various skills required, including, sponging, making fresh beds, helping the patients to change into fresh clothes or to assist the nurse in simple first aid or health care. This Program contributes immensely towards building the lifeskills of our students, through actual handson experiences that enrich their experience of college education. It contributes substantially to the goals of higher education, by creating socially responsible, confident youth who wish to give back. For Onam, our students gifted Onamkits comprising new clothes, groceries and household items to 40 households under Palliative Care. Evidence of Success The Palliative Care Program of our college has been very well received by the society, the Panchayath, the students and the patient beneficiaries their families. The students have become better volunteers and with a changed better perspective that lasted. Students have reported how patients waited to see them and talk to them they have been touched with the love of the patients and their families. And they have been moved by the plight of these people. • This program has become the most important, Flagship program of the NSS, creating a lasting and sustaining link between our college, the health officials and the local population, bringing a great degree of satisfaction to our all concerned. And has therefore been continued in this academic year as well with greater regularity. Problems Encountered Resources Required Palliative Care is in itself a very small step to alleviate the suffering of patients. Only government agencies and funding are inadequate to meet the requirements, there is the need for more NGOs and several likeminded people to support the cause. • No doubt, this is a much needed program. Yet, there is a strong feeling that the thrust has to be on reducing the instances of illnesses with a greater focus on keeping the population in good health. • To this end, a detailed study of the health habits of the population needs to be undertaken along with some professional external help, in identifying the key triggers that cause this illness in our area, and in finding and implementing solutions to prevent further instances of this disease. The semester system of academics, the frequent university exams, with continuous internal evaluation reduces the time available for students to devote for Palliative Care. Title Taking 'English' to School Our students teach the students of Velliyakulam Government U.P. School, Cherthala Objectives • Since a working knowledge of the English language is inevitable in today's times, for good placements or to achieve the objectives of higher education, this program intends to 'catch them young' i.e. to create greater English fluency among greater numbers at a younger age. • To give back to the society through a meaningful interaction with the neighbourhood school. To develop among our students - self worth, confidence, delivery skills, their love for and knowledge of their chosen subject of learning. To create respect for and awareness of the efforts required for teaching. To improve the teacherstudent relations in the college. The Context Situated as we are in a remote, rural and backward area, lack of fluency in English language is a huge impediment, adversely affecting the career prospects of our students. • It has been found that many students perform poorly in English language exams. They have fear and aversion to the study of English as a subject and as a medium of communication. • Attempts to redress this situation at the college level is

found to be very strenuous for both the teacher and the taught. So it was felt necessary to offer some constructive intervention in the earlier stages of education. • The effort to teach is undoubtedly the best way to learn. When students are expected to teach someone else, they are motivated to excel, and this in turn nourishes their own capabilities, and sharpens the depth of their own understanding of the subject matter. The Practice • Velliyakulam Government U.P. School, Cherthala, was chosen for the implementation of this program. This school has students from Classes 1 to 4. • Once a month a small group of 7 final year students of our college, doing the BA English Degree program, visit the school to engage classes in English language for the students of the school. Our students are chosen randomly, ensuring that everyone gets fair opportunities. • These classes include stories and conversations to improve the reading and speaking skills of the school students. • School students enjoy the classes as these are different in their approach and not taught by their familiar teachers. • This day is celebrated as "English Day" by the school. • The students of the school look forward to this monthly celebration which is highly cherished by our students as well. • Our students have so far donated 35 books to the school library • It is undoubtedly a great way of giving back to the society and of being useful to the local communities, which is an important goal of higher education. • Moreover, over a period of time, this program can bring better quality students to higher education. This can aid in overall improvement in the standards of excellence of education in Cherthala area, in both college and school, and help overcome its backwardness to some degree. Evidence of Success • This program has met with substantial success and so it has been decided to continue the same into the future years. • The BA English Degree final year students have shown a marked improvement in their overall academic interest, commitment to studies and respect towards the teachers. It has enhanced manifold the teacherstudent relation in the department. • Our students have shown greater confidence in their ability to communicate freely in English language. These results have surpassed the results of all traditional methods used in the past to motivate them for the same. The school authorities have expressed gratitude for our efforts and are keen to continue the program with us. School students are showing a gradual improvement in their proficiency in the use of English language. Problems Encountered and Resources Required • The hectic academic calendar of semester system creates pressure for time on students and teachers, thereby creating challenges in the program. • The effort is like a drop in the ocean. A lot more needs to be done in this direction with greater intensity and frequency, for tangible results to be visible in a short span of time. The vision of an empowered student community who are proficient in the use of the English language can be achieved only if several other agencies and institutions take up the cause.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://nsscollegecherthala.ac.in/igac/institutional-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

N.S.S. College, Cherthala, is located in a remote, socially, economically and educationally very backward village of Alappuzha district. Majority of our students belong to economically weaker and marginalized sections of society. More than 60 students receive financial aid in some form or the other (This year more than 70). Women constitute more than 65 of the student strength. In its clearly defined vision and mission statements, our thrust areas are to produce committed, inspired young men and women with a holistic approach to life to build excellence in students and inspire them to be inquisitive, innovative and

creative. Considering the distinctiveness of our student community, and the unique set of challenges faced by them, planned co-curricular activities were used to build several skill sets which are important for their future, and which in turn strengthen academic performance. To this end, in the academic year under consideration, a fresh impetus was given to co-curricular activities. A Students Union was formed with Chairman, Vice Chairman, General Secretary, University Union Councilors, Arts and Sports Club Secretaries, Lady Representative, Association Secretaries and Class representatives, elected by presidential method. Soon all the students of the college were divided into Houses, creating a good mix of students in each house. A large variety of Interhouse competitions were held, providing an arena for unprecedented largescale participation by students. An Arts Festival was conducted in the college over two full days. The excellent performers were chosen then to represent the college in the very prestigious University Youth Festival, in individual and group events. Our college was represented like never before, providing opportunities to many students to display their talents. Students participated in Naadan Pattu (folk song group), Quiz, Bharathnatyam, Mappilapattu, Light Music, Essay, Poetry, Story writing, Cartoon, Pencil drawing, Elocution. Our students bagged prizes for their performances doing us proud. Important among them were Govind B, Bsc Maths, 2nd prize, Kathakali. Krishnapriya, BA English, 2nd prize, English poetry writing. Our college was selected as the venue for Nadakotsavam 2018, Kerala University Drama Fest and was hosted in a grand manner. Our College team won the trophy for the Best Drama, Arathy Harikumar, BA English, won the Best Actress Award Shahana P of BSc Botany won the Best Supporting Actress Award. We found to our delight that this approach was a huge success in development of skills and character formation. Encouraging co-curriculars has helped students develop stronger time management and organizational skills, taught them the importance of commitments and team work. It has helped to build friendships outside the regular classroom. And boosted their confidence and self-esteem, creativity and enthusiasm. Most of all, we found that these co-curricular activities were a huge boon in channelizing their energies in positive directions, at the decisive crossroads of their life. In turn, it has helped general discipline in the college. The endeavor to promote co-curriculars has impacted academics very positively by creating in the students greater academic interest, confidence and hope, leading to consistent and focused studying.

Provide the weblink of the institution

<http://nsscollegecherthala.ac.in/iqac/institutional-best-practices/>

8.Future Plans of Actions for Next Academic Year

The college IQAC has decided to conduct more academic oriented programmes in the coming years. It is also planned to implement conduct more seminars and workshops in various subjects. Remedial Coaching and Peer teaching etc will be allotted more time. It is also planned to conduct more certificate programmes in the forthcoming years in various subjects under the leadership of various departments. Steps were already taken in this connection. More programmes will be introduced in the coming years in each subject to improve the result of the college. The college is also planning to expand its current infrastructure. A request has been made to the management to sanction the expansion plan. Also the IQAC plans to organise speech by renowned personalities of the field. The Department of Malayalam is planning to organize exhibition of rare manuscripts and a series of speeches. Department of History plans to organize seminar and a study of a coastal colony. Department of English plans to expand the library and digital library. Conduct seminars. Also to conduct survey on education of women in the nearby locality, organize competitions at intercollegiate level and in college. To resume the add-on course titled Communicative English and to provide certificate courses. Department of botany plans to regular curricular

activities, Celebration of Vanamahotsav (miawaki forest making) International Mangrove day, Farmers day, Ozone day, Wetland day Awareness of waste management and plastic reuse, Exhibition of artifacts made from reused plastic and sale, Wildlife week photographic and poster competition inter collegiate and inter departmental. Extension activity seedling production for distribution to Kudumbashree unit and Alumni meeting.