



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		NSS COLLEGE CHERTHALA
• Name of the Head of the institution	Dr B GOPAKUMAR	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04782813226	
• Mobile no	9496340847	
• Registered e-mail	cherthalansscollege@gmail.com	
• Alternate e-mail	nsscollegeoffice@gmail.com	
• Address	K. R. Puram, Cherthala, Alappuzha - 688541, Kerala, India	
• City/Town	Cherthala	
• State/UT	Alappuzha	
• Pin Code	688541	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Kerala				
• Name of the IQAC Coordinator	Maya Venugopal				
• Phone No.	04782813226				
• Alternate phone No.	04782813226				
• Mobile	04782813226				
• IQAC e-mail address	naacnsscollegecherthala@gmail.com				
• Alternate Email address	iqac@nsscollegecherthala.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://nsscollegecherthala.ac.in/aqar-2019-20/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://nsscollegecherthala.ac.in/academiccalendar2020-21/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.84	2017	01/10/2017	30/09/2022
6.Date of Establishment of IQAC	01/07/2004				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	E-Grantz, KPCR, Samunnathi, Mathsyathozhilaali Kshemanidhi, Joseph Mundasser Scholarship	State Government of Kerala	2020-21 (1 year)	Rs. 381800/-
Central Government	Post-Metric Scholarship for Minoroties/Children with Disabilities, National Means cum Merit Scholarship, Central Sector Scholarship	Central Government of India	2020-21 (1 year)	Rs. 622200/-

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Took measures to handle the academic and non-academic well-being of the students during the pandemic period. 2. Teachers were encouraged to participate in professional development programmes via online platforms. 3. Promoted better prospects of online teaching to reach towards the students. 4. Made the research cell active and organized research-related webinar under its aegis. 5. Alerted each department to cope-up with the pandemic situation and organize subject-related webinars and lecture series.</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
<p>• Took measures to tackle the academic and non-academic well-being of the students during the pandemic period. • Teachers were encouraged to participate in various professional development programmes organised on virtual platforms. • The institution also encouraged to use innovative ICT tools to reach to the students during the pandemic period. • The research cell of the institution was encouraged to organise webinars for the betterment of the faculty. • Each department was alerted to cope-up with the continuing pandemic situation and organize subject related webinars and lecture series.</p>	<p>• As part of strengthening the academic capability of the students during the covid-19 period, classes via online platforms were strengthened. Effective methodology to address slow as well as advanced learners was implemented on online platforms. Peer teaching, remedial coaching and other academic endeavours continued to be initiated on various virtual platforms. One of the significant steps was the preparation of e-examination handbook which aided the effective conduct of online internal examination. Various departments also initiated cultural programmes and other competitions on the virtual platform to keep the extra-curricular activities alive. • The pandemic situation opened new virtual platforms for the purpose of academic learning. As part of this, several online short-term courses, FDPs, refresher courses and other workshops were organised by HRDCs and other recognised institutions. Teachers of the institution were urged to participate in such online professional development programmes which will facilitate the teaching-learning process in a better manner. More than 50 percent of the teaching faculty got the benefits of online professional development programmes. • Online classes during the pandemic necessitated the improvement of ICT skills on</p>

the part of the teachers. Many teachers participated in various workshops on ICT and used the skills in their online interactions with the students. Teachers resorted to several online tools like google meet, google classroom, telegram etc. to make the classes better. Even though hailing from poor socio-economic background, majority of the students have access to online platforms of learning. Yet, the institution took keen interest in identifying students without electronic gadgets and bought them smart phones to attend classes. • The academic atmosphere was kept alive through online webinars and lecture series organised under the aegis of the research cell as well as the departments. The research cell of the institution became successful in organising four research-oriented webinars. The cell also took initiative to compile research articles of the teaching faculty into a book. The departments also recognised the possibilities of online platforms and organised several academic webinars and lecture series which benefitted the teacher-student community.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	24/03/2022

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	28/02/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 14

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1405

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 309

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 220

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 43 + 11 Guest Lecturers

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 Nil

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	14
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1405
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	309
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	220
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	43 + 11 Guest Lecturers
File Description	Documents
Data Template	No File Uploaded

3.2	Nil
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	7053256/-
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	51
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In order to integrate institution's aims and objectives with academic programmes, the college has made its own efforts to supplement the University's curriculum. For maintaining quality in teaching, learning and evaluation, the institution ensures the required teacher-student ratio. We formulate examination calendar with the help of internal examination committee in the beginning of the year and also formulate academic calendar for individual departments and the students are informed about the same. The curriculum provided by the university is supplemented and enriched with certain other programmes formulated by the college. Professional skill development of the student community has been a key component of the curriculum of this college. To meet this requirement, the students are taken for institutional, industrial visits to interact with eminent scholars and industrialists. For the effective implementation of the curriculum, class tests are conducted periodically and internal examinations are scheduled once in each semester covering the entire portions of the

syllabi. The implementation of the curriculum is through a three tier process. The college council is at the apex and monitors the activities and implementation of curriculum through CLMC and DLMC. The monitoring happens at two levels- college level and department level. In the beginning of each academic year, the academic audit cell prepares a college calendar in accordance with the University academic calendar. It comprises details of instructional hours, schedule for internal examinations, college activities and end semester evaluation. CLMC initiates the proper implementation of the plan of action in order to ensure the effective execution of the curriculum. DLMC constitutes the department level monitoring committee for implementing credit and semester system effectively. It organizes the activities at the department level efficiently. The committee also monitors the optimal distribution and allocation of syllabus, allotment of assignments and seminar topics of each semester among faculty and students. The add on courses and other certificate courses are implemented by a committee coordinated in the department. Certain strategies are adopted by the institution for imparting curriculum by the institution. Some of them are, institutional visits, study tours, fieldwork, industrial visit, seminars, workshops, WWS and SSP. A student centric learning process aided by ICT enabled methods of teaching-learning and comprehensive and continuous evaluation system enable the students to excel in curricular and co-curricular fields. The students are given coaching for PG entrance examinations along with career oriented training. A Career Guidance and Placement cell works effectively in the institution. The activities to enhance social skills and leadership qualities are organized by NSS and NCC, various clubs as well as the college union. Regular feedback is taken from the students and parents through PTA meetings and tutorial meetings. This is taken as an opportunity to address the challenges and grievances of the students. The continuous Internal Evaluation is done in each semester in accordance with the academic calendar prepared by the institution. The progress of the students is assessed in each semester. Academic audit is performed annually by an expert panel.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Assessment of performance is an integral part of any educational institution. The institution adopts centralised continuous internal evaluations to assess all aspects of student development on a continuous basis throughout the year. The Continuous Internal Evaluation is done in this Institution with various evaluation processes which includes the attendance, Internal Examination and Assignments for Students. In addition to the above evaluation processes the PG students are given seminars on a particular topic. Both the UG and PG students have to do a project dissertation on a topic of their interest or as suggested by the supervisor. CA marks are displayed at the department notice board. Result analysis is done by the class tutors and progress of students is intimated to parents through Parents Meetings. Remedial classes are arranged for slow learners who are identified through continuous evaluation and class tests. Peer teaching is also arranged after class hours so as to help slow learners to catch up with their peers.

For the smooth conduct of internal examination and other methods of evaluation, the college prepares an academic calendar in the beginning of the academic year containing the working days, tentative dates of internal examinations and major programmes of the college. The college academic calendar goes in tune with the university academic calendar. Once the college academic calendar is prepared it is circulated to the departments where each department prepares a department academic calendar incorporating the major activities and programmes of the department.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://nsscollegecherthala.ac.in/academiccalendar2020-21/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

C. Any 2 of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
Nil	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
Nil	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
Nil	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the present day academics, there is much relevance for enriching the curriculum with ethical, environmental and value-based knowledge which caters to the sustainability of the higher education system as well as the holistic development of the student community. Envisaging this, the institution, in the beginning of each academic year, prepares syllabi for value-added courses. Course designed by each department foresees the future of the students as better trained professionals equipped with humanistic and ethical perspectives. A student, by the end of her/his graduation, is moulded into a confident and compassionate individual as her/his curriculum is enriched with value-added knowledge. For example, a student of chemistry who completes the value-added course 'Use of Chemistry in Everyday Life' imbibes the use and advantages of chemistry in her/his daily life which caters to practical knowhow. The student also understands the harmful as well as the useful effects of chemistry on the environment which helps her/him to be part of an ethical scientific society. Each value-added course is structured with an eye to make the students better citizens of tomorrow who could contribute to the future of the nation as well as the whole environment.

In the contemporary scenario of the pandemic, the students and the teachers have been forced to continue at homes. However, the teachers of the college successfully imparted the syllabi of the value-added courses through various online platforms. Classes via online platforms also helped many students who volunteered pandemic related social works. They made use of the knowledge imparted through the courses in their day-to day social activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

72

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://nsscollegecherthala.ac.in/igac/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
424	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
424	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Generally, the institution holds minor and major test papers to comprehend the learning capacity of each student in the beginning days of each course. Based on their learning capacity, students are distinguished and admitted to WWS (Walk with the Scholar) and SSP (Scholar Support Programme) programmes respectively. WWS organises multiple level training classes for the student community to design their future career choices and remain focussed on their academics. SSP trains each weak student to face examination with confidence, enhance their learning capacity and pass the course with good marks. Apart from this, the departments also organise remedial teaching classes and peer-teaching programmes for weak and advanced learners respectively. The departments also organise Parents' meetings on a regular basis to keep the parents updated about the students' progress.

In the wake of the pandemic, WWS and SSP programmes were not implemented. Yet, the Institution continued remedial coaching classes and peer-teaching through online platforms. Advanced learners were encouraged to be part of webinars and discuss various portions prescribed in the syllabus. While, weak learners were chosen from each class and given assignments, test papers and written exams to build their confidence and make their learning better. Parents' meetings were organised online to intimate the parents about the students. The students and families who went through severe pandemic related economic and psychological stress were identified and special attention were given to such students envisaging their better performance in the examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1405	43 (full-time), 1 (part-time), 11 (guest lecturers)

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The uncertain situaion created by Covid-19 pandemic closed the carnival spaces of meeting, sharing and combined academic endeavours. However, the institution encouraged the students to meet online to improve their academic works. In the changed scenario, the HEI encourages teachers as well as the student community to explore the virtual facilities available to improve, advance and experiment with their knowledge. Live classes and webinars are organised by the departments to encourage the students to have face to face virtual meetings where they discusse their doubts, issues of learning as well as share their knowlege. Peer teaching facilities are made available online and advanced learners hold online discussions of various topics in the academic syllabus. These sessions help the slow learners too. Virtual classes provide the students with opportunities to listen to the classes repeatedly which caters to enhancing their learning. Students of a particular class meet online and create combined study rooms where they discuss previous years' model question papers, solve doubts and find various practical solutions for their study problems.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has a common computer lab which is used by

students for their general purposes. The HEI also has 8 ICT enabled classrooms and 1 seminar hall which are used as virtual classrooms. However, during the pandemic, the entire academic community lost access to physical classrooms and the general ICT facilities available at the campus. Yet, this situation was optimistically used by the academic community of the college to arrange virtual classes at homes. The teaching faculty transformed their homely space to virtual classrooms to reach to the students. Google Classroom, Google Meet, Youtube, Zoom, Telegram and many other online facilities are made use to arrange live and recorded classes. The students get opportunity to have face-to-face meetings in live virtual classrooms where they enter into discussions and resolving doubts. Teachers diligently involved in recording video and audio sessions and upload the same on online platforms. Such recorded sessions also have added advantage of reserving for future reference. In the changed situation, the teachers used ICT tools not only to arrange classes but also to hold tutorial meetings and parents' meetings. The available virtual academic space is utilized in the best way possible.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year	
43	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
22	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment of performance is an integral part of any educational institution. The institution adopts centralised continuous internal evaluations to assess all aspects of student development on a continuous basis throughout the year. The Continuous Internal Evaluation is done in this Institution with various evaluation processes which includes the attendance, internal examination and assignments for Students. In addition, PG students are given seminars on various topics. Both the UG and PG students have to do a project/dissertation on a particular topic of their interest or as suggested by the supervisor. CA marks are displayed at the department notice board. Result analysis is done by the class tutors and progress of students is intimated to parents through Parents Meetings. Remedial classes are arranged for slow learners who are identified through continuous evaluation and class tests. Peer teaching sessions are also arranged after class hours so as to help slow learners to catch up with their peers.

In the changed atmosphere, The institution developed facilities to conduct internal exams online. For this, an E-Exam handbook was circulated among the teachers. The new method facilitated the teachers to analyse and evaluate the students without any fail.

File Description	Documents
Any additional information	View File
Link for additional information	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/e-exam-handbook-english.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Transparency in conducting internal examination caters to the positive teacher-student relationship. For the student to build up a reliable relationship with his/her educational institution, transparency in each matter is essential. Various steps are taken by the institution to maintain transparency in this matter. During monthly tutorial meetings, apart from briefing the curriculum and the syllabi, the teachers give clear instructions regarding the conduct of internal exams in the institution. Students who fail to write internal exams in the scheduled time due to genuine reasons are given a further chance to appear for a retest. Thus, the

institution ensures full participation in the evaluation process. Evaluated answer scripts are distributed among the students for their scrutiny. After resolving the students' queries and doubts, CA marks are published on the notice board and later handed over to the students to put their signatures. Students' signature in the designated column ensures further transparency in the process. If a student has any grievance regarding the finalised CA marksheet, she/he can approach the teachers to resolve it. The whole process is done within the stipulated time schedule allotted by the university. The institution ensures that the internal examination and the related processes are done with extreme efficiency and the whole process is time-bound.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcome and course outcome are interrelated and decide the ultimate growth of each student choosing a particular course for her/his graduation. The institution comprehends the importance of programme outcome and course outcome of each course and gives thrust to areas which lead to fruitful results. The teachers are communicated about the two measurements so that they can give due importance to them in their classes. The display of programme and course outcome on the website gives awareness of the same to whoever visits the webpage. Any pupil who wishes join a particular course in the institution shall visit the webpage to get information regarding the Programme and course outcomes. During the commencement of each academic year, the institution organises orientation classes for students of all the departments. These orientation classes gives a general awareness of the courses, programmes and the syllabi, thrusting the significance of both programme and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://nsscollegecherthala.ac.in/igac/co-po-pso/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution understands the significance of outcome-based knowledge imparting and the same is analysed in different ways. Internal evaluation becomes the major criterion for measuring Programme outcome and Course outcome. The students are given a clear analysis of the outcomes in the beginning of their courses in orientation classes and tutorial meetings. The internal examination question papers follow the University question paper pattern so as to stick on to the respective programme outcomes. The students are also given assignments, seminars and minor test papers in order to evaluate the outcomes. Feedbacks collected from the students are also furnished with questions which directly/indirectly ask about the attainment of the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

220

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://nsscollegecherthala.ac.in/igac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The HEI takes necessary steps to ensure the active deployment of knowledge among the students and the teachers. Apart from the successful completion of the syllabi, the departments initiate other academic ventures that cater to the creation and transfer of knowledge among the academic community. The action plan prepared by each department clearly envisages the academic endeavours to be organised in the upcoming academic year.

In the pandemic period, the global academic world witnessed a shift from the physical to the virtual space which opened up innovative platforms for the sharing of knowledge. In this scenario, the institution encouraged the teachers as well as the students to be part of various academic programmes organised at the international/national/state levels. Majority of the faculty members participated in various online short-term courses and workshops organised by HRDCs and IHRD department. Apart from this, a handful of International/National webinars and online lecture

series were organised by the departments which aimed at imparting an academic culture among the student-teacher community. Through the various academic ventures, the institution became successful in overcoming the inertia caused by the covid-19 spread.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nsscollegecherthala.ac.in/events/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Successful completion of higher ducation is not limited to classrooms or the college campus but it extends to the understnading of the social and regional life of the surroundings too. The institution takes special care to sensitize students to the social issues afflicting the common people of the surroundings. As a part of this, students of the institution are encouraged to join the National Service Scheme Unit, NCC or other clubs functioning within the campus.

The NSS Unit in our campus is the most active social group which comprises of students who take keen interest in engaging in social activities. The yearly programmes initiated by the unit range from cleaning the social premises to extending helping hands to the

sick people in the surrounding communities. The members also spread messages of environmental conservation through their initiatives of growing vegetables in campus/home, preservation of local water bodies etc.

The NCC Wing in the institution also actively engages in several socially relevant activities such as Swachh Bharat. The student community and the teachers of the institution come together with the NSS, NCC Units and other clubs like the Bhoomitrasena to actively take part in various social activities. The institution commemorates special National and International days and initiates various extension programmes under the aegis of the above mentioned organisations.

Amidst the uncertainties of covid-19, the activities of the institution were forced to homely spaces of the teachers and the students. However, the NSS and the NCC units came forward to commence various extension activities, especially those which were beneficial to the people in the adjacent localities. Many of the our student volunteers became frontline fighters who engaged in providing care to covid-19 affected people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

242

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution takes necessary and timely measures to ensure the availability of infrastructure and other physical facilities needed for the smooth running of the classes. The institution has a general computer lab which is used for various academic purpose of the students. It also has 8 ICT enabled classrooms and a seminar hall with virtual classroom facilities. The seminar hall is used for academic and non-academic/cultural purposes. The laboratories and the classrooms are well-furnished and facilitate viable environment for the production and sharing of knowledge. The annual maintenance of all the IT, physical and infrastructural facilities are monitored and exercised by the authoritative bodies functioning in the institution. The institution also makes use of

the government funds to maintain the infrastructural, IT and other physical facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nsscollegecherthala.ac.in/facilities/general-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Higher education institutes have the noble function of imparting academic as well as non-academic/extra-curricular skills among the student community. Envisaging an enthusiastic future of the students, the institution has installed adequate facilities for cultural, sports, games and other co-curricular activities. The HEI has a mini-seminar hall which is used for small cultural gatherings. it also has a separate auditorium which can accommodate 400 people at a time. The annual arts fest is hosted in the auditorium and the seminar hall. We have playgrounds like Badminton court, Volleyball court, Kabadi Court, Basketball Court, Football Court and Cricket cement pitch. We have infrastructure facilities like weight training hall, 200ms Indoor track aerobics, Yoga, equipments such as weight training equipment, weighing machine, chessboard with software, carom board, supporting equipments for almost all games. We have our college teams for Volleyball, Shuttle-Badminton, Kabadi, Weight Lifting, Power lifting, Chess, Cricket, Football, Table Tennis, Aquatics and Athletics.

Due to the uncertainty created by Covid-19, the institution suspended its annual arts and sports fest for the academic year 2020-21.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nsscollegecherthala.ac.in/facilities/general-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6500000/- (RUSA fund)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the Institution is installed with the fully automated version of the LMS software Granthasoft.

The library has mainly three sections, viz, Stack Section, Reference Section and Periodical Section. In the Stack Section, books are arranged on the shelves according to the subject. Dewey Decimal Classification scheme has been used for subject wise classification. The books in the Reference Section are allowed for reference in the library room during working hours. In the Periodical Section there are 11 news papers, 39 general periodicals and 50 scholarly journals. Members are permitted to use this section throughout the working hours. All the students

and members on the faculty are members of the library. College ID card is used to borrow books from the library. The library has internet connection. The library is fully automated with DDC Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://nsscollegecherthala.ac.in/facilities/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

98757/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50 per day (due to pandemic situation)

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Contemporary education is founded upon the facilities provided by Information technology. IT has become an essential adequacy for the maintenance and the successful continuation of higher education. The institution is keen in maintaining and updating the IT facilities for the smooth running of academic endeavours. Apart from the college office which comes under e-governance, the academic departments also use IT facilities. The computers in the general computer lab and the departments are connected via common wifi network with a bandwidth of 100 MBPS. The connection is checked on a regular basis and the needed maintenance is done using the allocated funds. The departments also maintain the individual desktops, printers and othr facilities using the department funds allocated.

The pandemic times hightened the use of IT toolswchich facilitated the transfer of knowledge. During such times, the IT facilities of the college were frequently updated and maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

553256/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The requirement for the maintenance of various facilities including infrastructure is through the grand-in-aid received from the government, management, PTA and contributions from staff, students and other wellwishers. The departmentwise requirements including procurement and maintenance of building, laboratory and equipment are required to be communicated to the principal by the respective heads of the departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

285

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	<p style="text-align: center;">Nil</p>
Any additional information	<p style="text-align: center;">View File</p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;">View File</p>
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
137	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
137	
File Description	Documents
Any additional information	<p style="text-align: center;">No File Uploaded</p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;">View File</p>
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

Nil

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

91

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Usually, as per the guidelines from the university, election is held in the college in Parliamentary method and Students council representatives are formed. A College union effectively works in

the college every academic year under the guidance of the Principal and College council. The students of each department actively participate in the activities initiated by the college union and hold official positions in the college union as well in the university union. Each department tries to encourage the students to actively participate in the activities of the union. Six elected representatives from each UG department and 10 representatives from PG departments are members of student Council. Under the leadership of the Students council the main programmes of the college like Arts Day, Sports day, College day etc were conducted. College Union Chairman is also a member of the RUSA team.

Due to the pandemic situation, the college union election and the subsequent activities of the students' union got suspended.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

No sports/cultural events held at institutional level due to pandemic

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

-NA-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

NSS College, Cherthala was built envisaging the upliftment of the rural population. The institution maintains this vision in all the aspects of governance. Each initiative undertaken by the institution reflects this vision and mission. The admission process gives due recognition to the socially and economically backward pupils. The institution gives support to the youth who are often first generation learners, drawn from rural, remote, backward socio - economic circumstances. We have a good library with easy student access, industry internships, mandatory projects under the guidance of highly qualified teachers, a system of centralised, rigorous internal assessment all uplift the academic experience and enhance the learning potential of our students. In spite of its remoteness, the college has successfully provided computer facilities, labs, and a few ICT enabled classrooms. Regular seminars, webinars and workshops bring the world of excellence and expertise to expand the horizons of the young minds and ensure that our students are abreast of all latest developments.

In the official matters too, the institution follows discipline and coherence. The governance of the institution directly comes under the management. Financial aid is provided by the government,

the management and the PTA. All the official and academic decisions are taken by respective committees headed by the principal. The strategic plans of the institution are effectively discussed and deployed. Under the leadership of the head of the institution, various decisions, both official and academic, are finalised and they are managed and implemented by respective committees. The centralised working system helps for the effective and smooth running of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Head of the Institution and academic council take keen interest in constituting different committees incorporating members from the teaching and non-teaching groups. These committees give due importance to the timely fulfilment of their duties. Common Staff meetings and meetings with the heads and tutors of the departments also help to discuss and deploy different responsibilities among the staff members of the institution. The Head of the Institution discusses various issues and problems with the representatives of the faculty members and suggestions are taken for the improvement of educational quality and infrastructure development. The decisions are forwarded to the college management for further necessary actions. Constructive suggestions of the students represented through College Union are also given due importance.

There are various Committees constituted to manage different institutional activities. The list of available Committees is as follows:

1. IQAC
2. RUSA
3. UGC cell
4. Purchase committee
5. Library committee
6. Admission committee
7. Computer club
8. Web-Site Committees

9. Calendar committee
10. Anti-ragging and de-addiction cell
11. CBCSS-college level monitoring committee- CLMC,
12. Tutorial and attendance committee
13. Career guidance and placement cell
14. Human rights and ethics committee
15. Canteen committee
16. Cell to compact sexual harassment
17. Discipline committee
18. Health Club and Yoga club
19. Cell for energy and environment conservation
20. Research cell
21. Literary club
22. Film and Media club
23. Science club
24. Nature club
25. Bhoomithrasena club
26. Women's study unit
27. Fine arts, Performing arts and folklore
28. Quiz club
29. Sports club
30. Entrepreneurship development club
31. Grievances redress cell
32. College planning board

Almost all the activities of various clubs were co-ordinated online on virtual platforms during 2020-21 due to the uncertain situation created by Covid-19.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Head of the Institution and academic council take keen interest in constituting different committees incorporating members from the teaching and non-teaching groups. These committees give due importance to the timely fulfilment of their duties. Common Staff meetings and meetings with the heads and tutors of the departments also help to discuss and deploy different responsibilities among the staff members of the

institution. The Head of the Institution discusses various issues and problems with the representatives of the faculty members and suggestions are taken for the improvement of educational quality and infrastructure development. The decisions are forwarded to the college management for further necessary actions. Constructive suggestions of the students represented through College Union are also given due importance.

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14. Human rights and ethics committee
15. Canteen committee
16. Cell to compact sexual harassment
17. Discipline committee
18. Health Club and Yoga club
19. Cell for energy and environment conservation
20. Research cell
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22. Film and Media club
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32. College planning board

Almost all the activities of various clubs were co-ordinated

online on virtual platforms during 2020-21 due to the uncertain situation created by Covid-19.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/Club-Activities.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Admission of Students: We follow the merit-based online procedure of the University of Kerala and Government of Kerala, and strictly adhere to the reservation rules of the government. Seats available in the college are mainly classified as Merit Seats, Community Seats, Management Seats and Reservation Seats. (a) Merit Seats are filled by the University through online centralized allotment process purely on merit basis (b) Reserved seats for SC/ST, Minority and Socially Backward communities, Sports quota and persons with disabilities are filled by University and college management. (c) Community Seats are filled by the college management and university on the basis of merit among the community candidates. (d) Management Seats are filled by the Management of the college.

Industry Interaction / Collaboration: The student community of the college gets opportunity for interaction and collaboration with various industries as part of industry visits during the final semester of their undergraduate and post graduate programmes. The Career Guidance cell, the Entrepreneur Cell and the Placement Cell organise academic programmes in which officials of various industries interact and discuss with the students.

Human Resource Management: The teaching as well as the non-teaching staff are recruited by the management following the strict regulations of the affiliated university, the Government of Kerala and the UGC. The institution gives due importance to the progress of the staff members and prompts them to attend quality improvement programmes like Refresher and Orientation courses and other workshops. Several programmes like computer literacy and

research orientation classes are also organised in the college with an eye to cater to the improvement of the teaching as well as the non-teaching staff.

Library, ICT and Physical Infrastructure / Instrumentation: The library of the college has a multi facility, user orientation and awareness system. The reference section consists of numerous books related to various fields. The library is also equipped with reprography, Database and INFLIBNET, along with an inter library loan service. A complaint/Suggestion box is placed near to the property counter. All departments are equipped with LCD Projectors and projector screens, internet facility and are connected via broadband. The management gives due importance to the infrastructure development of the college and the same is taken care with timely interference. The college has a power generator to tackle with electricity failures. All computers are equipped with adequate power back up system. The laboratories have voltage regulators to guard highly sensitive lab equipments from voltage fluctuations.

Research and Development: The institution deems research as a very important step to strengthen the academic calibre of the teacher-student community. The research committee of the college gives needed guidance to the faculty members and the students to develop a research oriented perspective. The institution endeavours to upgrade the various PG departments to Research departments. The faculty members are encouraged to take up research projects. The final year students of the under graduate and the post graduate levels need to submit research projects. The management supports the teachers by sanctioning necessary leaves to do research under FIP or for doing course work. The various departments take keen interest in organising seminars to encourage the research activities.

Examination and Evaluation: The institution conducts external as well as internal evaluations according to the guidelines of the University of Kerala. Internal examination along with seminars and assignments at the end of each semester conducted according to the centralised continuous evaluation scheme help the pupils to improve their academic calibre. CA marks are uploaded in the University website as well as displayed on the notice boards of each of the departments for the students to verify their results. The tutors do an overall analysis of their respective classes and the performance of each student is informed to his/her parents. Slow learners are given special care through remedial classes and peer teaching programmes.

Teaching and Learning :The institution takes keen interest in the improvement of the teaching and learning processes. After recruiting a bunch of teachers from among the best of the qualified candidates, they are given appropriate training and orientation. The student centred teaching and learning method gives ample space for the students to develop and come up with innovative ideas. Seminars and assignments give them proper guidance to improve. The ICT enabled classrooms also cater to the progress of the student community. The tutorial meetings conducted in all months of the academic year help to develop a very warm relation between the teachers and the students. The teachers endeavour wholeheartedly for the betterment of the student community by providing them with all the available facilities of the institution.

Curriculum Development: The institution gives great prominence for curriculum development plans according to the guidelines given by the University of Kerala. The faculty members of the college attend various syllabi revision meetings conducted by the university without fail. The faculty also participates in different syllabi revision workshops and orientation classes organised by the university. The needed changes and revisions are effectively implemented in all the departments of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teachers: Many welfare schemes are available for teaching and non-teaching staff from state government and local societies. Loans are granted to the working members for their various needs and the loan amounts are allocated from their contribution to the Provident fund which they can pay back in instalments from their salary. Non-refundable loans are also available for the P.F once they complete 15 years of service. Medical reimbursement facility is also available when the employee produces the relevant proof of his illness and expenses. Special casual leaves are available for the teaching and non-teaching staffs. The Principal, as the Head of the Institution, gives assurance to banking institutions for repayment of loans which an employee may avail, from his/her salary and make arrangement for the payment in case of any default on his/her part, thus facilitating easy availability of loans. Loans are available from the NSS College Staffco-operative society, which is registered under the co-operative societies act. The main functions of the Society include giving short term and long-term loans to its members. The other benefits include Group Insurance, State Life Insurance, Festival Allowance/ Advance, etc. Under the non-monetary benefits, Maternity Leave, Study Leave etc. A Post Office is working inside the college campus which is beneficial for the non-teaching staff. Canteen facilities, recreational facilities etc are some of the other facilities available in the College. All these welfare measures affect and improve staff wellbeing, satisfaction and motivation. Almost all the staff members enjoy the benefits of these various schemes.

Non-Teaching Staff: Many welfare schemes are available for teaching and non-teaching staff from state government and local societies. Loans are granted to the working members for their various needs

and the loan amounts are allocated from their contribution to the Provident fund which they can pay back in instalments from their salary. Non-refundable loans are also available for the P.F once they complete 15 years of service. Medical reimbursement facility is also available when the employee produces the relevant proof of his illness and expenses. Special casual leaves are available for the teaching and non-teaching staffs. The Principal, as the Head of the Institution, gives assurance to banking institutions for repayment of loans which an employee may avail, from his/her salary and make arrangement for the payment in case of any default on his/her part, thus facilitating easy availability of loans. Loans are available from the employee's co-operative society, which is registered under the co-operative societies act. The main functions of the Society include giving short term and long-term loans to its members. The other benefits include Group Insurance, State Life Insurance, Festival Allowance/ Advance, etc. Under the non-monetary benefits, Maternity Leave, Study Leave etc. A Post Office is working inside the college campus which is beneficial for the non-teaching staff. Canteen facilities, recreational facilities etc are some of the other facilities available in the College. All these welfare measures affect and improve staff wellbeing, satisfaction and motivation. Almost all the staff members enjoy the benefits of these various schemes.

Students: The welfare schemes of the college include academic, cultural, social and financial schemes. At the academic level, the schemes prevalent are tutor mentorship, remedial teaching for slow learners, interdisciplinary discourse for students to enhance their knowledge level in subjects other than their area of study, computer aided learning facility, placement and counselling, special training for personality development and global competence. At the cultural level, the institution organises cultural events to rejuvenate the talents of students and the PTA offers funds for supporting the talented students. The college encourages the students who participate in various events at university and interuniversity level debates, sports etc. Financial aid is given to students of the economically weaker sections and academically brilliant students. Student support schemes like SSP and WWS and other endowments, along with fee concession schemes like KPCR, UGC funds etc. come under this category. The college also ensures reservation for socially and economically backward students. Financial aid is also initiated for the homeless and destitute and others who require medical assistance for life extension. The following Committees are operating in the College for the welfare of the students: Career guidance and placement cell, Human rights ethics cell, Canteen

committee, Cell to compact sexual harassment, Discipline committee, Health and Yoga club, Cell for energy and environment conservation, Research cell, Literary club, Film and Media club, Music club, Fine arts and Performing arts and folklore club, Quiz club, Sports club, Entrepreneurship development club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution deems the teaching and non-teaching staff members as backbone of the working environment. It also considers the frequent evaluation of their activities as mandatory for the multi-dimensional development of the institution. Two different patterns

are used to evaluate the performance of the teachers as well as the non-teaching staff. Feedback system is used to analyse the effort put in by the teachers. Feedbacks are taken from the students on a regular basis. The tutorial meetings conducted on the last working day of every month gives the students opportunity to provide feedbacks on the academic and mentoring levels of each teacher. These feedbacks are accepted as valid statements which are further put to analysis by each department for self-appraisal. The institution also takes an annual feedback from students which also is given due importance. The teachers also provide feedbacks to the head of the institution regarding various academic and professional matters.

In the case of the non-teaching staff members, regular face-to-face meetings give chance to measure their performance. The meetings of the office staff with the head of the institution become platform to discuss, analyse and improve the working atmosphere of the non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts of the Funds received other than management contributions are prepared in the College office and audited as per the norms of the UGC, the Government and the University. The external audit of the funds from the Government is done by a Government auditor appointed by the Department of Collegiate Education and Accountant General's Office. The funds received from the UGC are properly utilized and utilization certificate along with the audited accounts prepared by a Chartered Accountant are sent to the UGC. The audit of funds contributed by the Management is done internally and externally. The fund received from the PTA is also audited by the college authority at the end of each financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1942333/-

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds for various academic and non-academic activities in the institution are allocated from the government funds, management funds and the Parents' Teachers Association. The funds, without lapse are properly utilized and utilization certificates are maintained by the institution. The annual audits of the above mentioned funds prove the optimal utilization of the funds. The infrastructural, physical and the IT related maintenance is done on regular basis with the funds received. The Purchase committee of the institution supervises the expenditure of funds meant for the overall progress of the institution.

The college is situated in the rural outskirts which makes it an eco-friendly campus. Through projects like Haritham, Kaithachola etc. the campus premises are utilized as vegetable, flower gardens. The members of the Bhoomitrasena and Nature club and also the NSS volunteers initiate various projects to utilize the natural resources of the campus in optimal manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell forms the base structure upon which the academic and non-academic activities of a Higher Education Institution are build upon. The IQAC of the institution supervises the overall development of the student-teacher community as well as the non-teaching members. The encouragement given to the students, teachers and the office staff caters to the optimum performance of the institution. For this, the IQAC has been initiating different ventures since its inception. During 2020-21, the IQAC took care to continue its support programmes through various online platforms.

The success of the pupils of the institution gets reflected in the final result and their progression after graduation or post graduation. For maintaining better results in academic examinations, the slow learners and the advanced learners are supported through various programmes organised under the aegis of the IQAC. It also ensures that the students are well-supported through various scholarships. Students are also encouraged to participate in elections, other curricular and co-curricular activities. The progression of the students is supported by organising various career placement programmes and providing PG entrance and other competitive examination coaching. Even though many initiatives were discontinued amidst the pandemic situation, utmost care was taken to ensure the mental well-beingof the students. The tutorial system and other mechanisms were utilized to support the mental well-being of the community.

The IQAC provides enthusiastic support to the teaching faculty by creating a viable academic and official environment. During the pandemic, the teachers were encouraged to interact with students and provide them with support. Webinars were organised online on topics related to IPR and research methodology (initiative of research cell) to cater to their academic improvement. The departments were given instruction to organise webinars to keep

the academic ambience live and energetic. Activities of the clubs continued during the pandemic times also. Teachers were also encouraged to join professional development programmes.

The official well-being of the non-teaching staff was taken care of through online and offline interactions with the head of the institution.

File Description	Documents
Paste link for additional information	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/Club-Activities.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell forms the base structure upon which the academic and non-academic activities of a Higher Education Institution are build upon. The IQAC of the institution supervises the overall development of the student-teacher community as well as the non-teaching members. The encouragement given to the students, teachers and the office staff caters to the optimum performance of the institution. For this, the IQAC has been initiating different ventures since its inception. During 2020-21, the IQAC took care to continue its support programmes through various online platforms.

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The official well-being of the non-teaching staff was taken care of through online and offline interactions with the head of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Deploying messages of gender equity is one of the necessities which pave way to a promising future of humanity. Higher educational institutions play key role in building gender equity as they nurture the youngsters who become responsible citizens of the future. To ensure gender equity within the campus, the authorities make sure that there is no disparity between students belonging to different gender groups. The curriculum designed by the university has included specific core and common programmes which provide awareness of gender equity. Apart from teaching the curriculum with due priority, the value-added courses designed by the institution also give importance to courses related to gender equity. Waiting rooms are provided for girl students as the institution recognises their specific hygienic needs. Women-friendly programmes are also organised by the institution. Women's Cell unit working within the campus undertakes various measures to ensure the safety and security of girls. The teaching faculty visit other HEIs as resource persons, thus, sharing messages of gender equity beyond the campus.

In the wake of Covid-19, the various clubs and cells within the campus organised online gender-friendly programmes. Online programmes and competitions were also initiated for students to spread awareness of gender equality.

File Description	Documents
Annual gender sensitization action plan	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/Gender-sensitisation-action-plan-2020-21.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

power efficient equipment	
File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The college offers a three year B.Sc Degree in Environmental Science entitled "Environmental Science And Environment And Water Management". PG Economics offers a paper entitled "Economics Of Social Sector And Environment" for second semester students. This course provides insights into the application of economic theory in designing and implementing the public policies related to the management of the environment and social sectors. Department of English offers a paper "Environmental Studies And Disaster Management" for all the second semester B.A and B.Sc students. Bhoomithrasena club and nature club works in this aspect to inculcate Environmental Consciousness amongst students and other stakeholders.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	C. Any 2 of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our students are from different strata of society and varying socio-economic backgrounds. The College believes in providing a harmonious all inclusive environment without any kind of discrimination.

The Malayalam Department of our College has a permanent display of various art forms and important cultural events of Kerala. Students are familiarized with the traditional, classical and folk art performances which form the cultural ethos of our State. The Malayalam Department along with the IQAC have organized several talks, workshops and webinars to keep alive the traditional practices in Kerala and to familiarize the students and teachers with developments in several cultural fields in recent times. Experts in various arenas such as theater, classical dance, poetry were invited and most of the students attended these webinars in large numbers. The College follows the policy of inclusion regarding cultural diversity focussing simultaneously on classical performances of music, dance, ballet etc along with folk performances. Folk performances are an integral part of every celebration and they resonate well with the rural youth. In Spite of severe restrictions imposed by the pandemic and though most of

the classes were online, our students attended the following webinars in large numbers. The details are as follows:

Date

Name of the Programme

Topic

Invited Guest

June 27, 2020

Webinar

Kavithayude Jeevacharithram [Changing Dynamics of Malayalam Poetry as reflected in the everyday life of people]

Kalpatta Narayanan

[Novelist]

July 4, 2020

Webinar

Nadakavum Cinemayum: Chila Abhinaya/Anubhava Padangal [A journey of personal experiences of work in theater and film]

P Balachandran

[Theater and Film Actor]

July 11, 2020

Webinar

Anandinte Lokam : Aalkkottathinte Aranootandu [Half a century of a Crowd]

P N Gopikrishnan

[Poet and Screenwriter]

July 18, 2020

Webinar

Arangile Sthree [The Lady on the Stage, describing the changing roles of women as performers and characters in stories of Nagiarkoothu, a traditional classical performance in Kerala]

Usha Nangyar

[Dance Performer]

The largest and most celebrated festival in our State is Onam. In our College, we have been celebrating this every year with complete participation from students, teachers and office staff. So though there was no opportunity to actually celebrate Onam in the college premises, the students did not lose the enthusiasm and kept the fervor alive by celebrating Onam online and keeping alive the feeling of camaraderie and including everybody in the celebrations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various activities of the Institution for Inculcating values for being responsible citizens as reflected in the Constitution of India

Kerala is known for its high level of political awareness among its citizens. The local governments are well integrated into the society. The students and staff of the college also reflect such a temperament. Our College conducts student elections on a regular basis. This year however the University suspended elections owing to the pandemic. Every class has a representative who takes leadership to co-ordinate requirements of the class and to organise various co & extra curricular events.

Political Science is offered as a complementary subject for all students of the Humanities stream viz., BA History, BA Economics &

BA English. This paper covers all matters regarding the Indian Constitution and Public Administration. Assignments and student seminars, discussions etc in class help students to appreciate constitutional values and to integrate them in their life.

The IQAC of our College has organised a webinar on "Intellectual Property Rights" on 11th November 2020 which focussed on the importance of IPR in the current era. The total participants was 42.

Programme

Date

Invited Speaker

Webinar on "Intellectual Property Rights"

November 11, 2020

Sudheer Babu, Best Selling Author and Managing Director, De Valor Management Consultants (P) Ltd

The Department of History and Political Science conducted a webinar on "Contextualising Constitutional values in Contemporary India" on November 28, 2020. The Invited Speaker was Dr Anu Unni, Department of Political Science, Kariavattom Campus, University of Kerala.

Programme

Date

Invited Speaker

Webinar on "Contextualising Constitutional values in Contemporary India"

November 28, 2020

Dr Anu Unni, Department of Political Science, Kariavattom Campus, University of Kerala.

The Malayalam department of our College organised a webinar titled "Manushyan enna Prathibhasam" which dealt with the changing human values.

Programme

Date

Invited Speaker

Programme

July 25, 2020

Webinar

Manushyan Enna Prathibhasam [Changing Human Values]

Shaukhat

[Social Activist, Orator and Writer]

There is also a Human Rights and Ethics Cell which conducts invited talks by experts on constitutional values and ethics.

Programme

Date

Invited Speaker

Webinar on the topic "Human Rights as Ethical Innovation of Contemporary Times"

17th December 2020

Dr Josukutty CA, Associate Professor, Department of Political Science, University of Kerala

Invited Talk on "Youth and Changing Nature of Indian Democracy"

25th March 2021

Gismon Thomas, Faculty, Department of History, Marthoma College for Women, Perumbavoor

The Research Cell in the College organised a webinar titled "Gaveshanareethisashthram". It covered topics on ethics in research and plagiarism which is important to the teaching community by Dr P Pavithran on 28th Saturday in 2020.

Programme

Date

Invited Speaker

Webinar on "Gaveshanareethisashthram"

November 28, 2020

Dr P Pavithran, Professor, University in Kalady

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/Constitution-Values.pdf
Any other relevant information	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/Human-Rights-and-Ethics-Cell-Report-2020-21.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness

C. Any 2 of the above

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organises activities and programmes on various national/international days to create awareness among the students. international days and weeks like World Environmental Day or Wildlife Week are commemorated and various activities are organised by the clubs and departments within the campus. Several extension programmes are also organised. Apart from spreading messages of awareness, these celebrations and activities cater to build an ethical approach to various aspects of life and nature. Organising extension activities provide students with opportunities to construct well-established relationship with the surrounding premises and people. Days commemorating various stalwarts in the fields of science and art are also celebrated by the institution. Through the organised programmes, students get chances to strengthen their knowledge regarding various subjects.

During 2020-21, the activities got limited to homely spaces. However, the teacher-student community came together to commemorate various events. Students were encouraged to indulge in various environment conservation activities to commemorate such national/international days. Planting saplings at home premises, feeding birds, cleaning programmes etc. were organised at homes. Several online competitions and events were also organised to commemorate events and people.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice Palliative Care Program by Our Students

Objective

- Cancer has become more widespread. This is a reality one cannot shy away from. Also, several people suffer from chronic illnesses, infirmities brought about by aging. In the absence of joint/ extended families, taking care of chronic patients is a big challenge. This has to be undoubtedly a part of social responsibility. An educational institution, in a remote, rural place like ours is embedded in the social fabric of Pallipuram, our adopted village. That we are committed to reaching out to our neighbourhood, goes without saying.
- Palliative Care has become a part of our college ethos. It is our way of ensuring that our students develop empathy, learn the importance of being caring and doing selfless service
- It gives students the opportunity to learn the contradictions & struggles in life, centres them and makes them mature.
- We extend a much needed helping hand to the Pallipuram Panchayath Health Services.

The context -

- The students of our college under the leadership of National Service Scheme volunteers have been in the forefront of Palliative Care for several years now.
- That such services are much in demand is a testimony to the trying times we live in. Our services have been valued and appreciated by the health care staff, the patients & their families, propelling us to continue.
- In every society, the youth must be aware of its responsibility to the old, the healthy to the ill. As we go from integration to fragmentation in our households, there is an urgent need to step in and, offer hope & support. That is the essence of our program and its challenge as well.
- The house visits of our team with the medical staff to the houses of the patients are sometimes the only solace for many patients. So we have decided to offer our continued support.

The practice-

- Training our new volunteers for Palliative Care is the first step of our program, as usual. Palliative Care Program of our students is given due merit and recognition by the college, with the result that several new volunteers join each year.
- The students are then grouped, where 2 or 3 students, i.e. one senior student and 1 or 2 students from the juniors, take turns to make regular house visits along with the Palliative Care Staff of Pallipuram Panchayath, in their vehicle meant for the same.
- Several house visits were made this year too, in spite of the severe constraints of the pandemic situation, showing the grit and commitment of our students. In the houses where the visits are made, the students are part of the team to nurse the patient, including, sponging, making fresh beds, checking BP, administering medicines, helping the patients to change into fresh clothes etc.
- Our students conducted a FLASH MOB at Bus Stand on 8/3/2021 towards raising funds for liver transplant surgery for a patient.
- Our students also enthusiastically cleaned the Primary Health Centre, and helped to sort and stack medicines & files, make cotton bandages, clean equipments etc.

- In our program Cancer Rogikalkk Oru Kaithang (Extending A Hand for Cancer Patients), volunteers donated five rupees every Friday towards providing medicines for deserving Palliative Care patients.

Evidence of success

As always the Palliative Care Program of our college has been found beneficial by all the stakeholders- the Panchayat Health Services, the patients, their families and the students themselves.

It has been ongoing for several years now.

Our youth are more positive and confident in life, becoming good leaders.

Volunteering as a value to be inculcated in life, is practiced by many of our students. This continues to inspire many new students who join the program regularly. This is the biggest proof of the success of our program.

Most ex-student volunteers mention how the richness & depth of this experience has stood them in good stead in their lives & careers, even after their graduation.

Problems & limitations-

Our greatest challenge this year was the Pandemic situation and all the challenges that came with it.

The regular functioning of our college was very badly affected, just as it has happened everywhere.

To add to this was the academic calendar including online classes, examinations and very irregular schedules.

However, kudos to the cheerful, enthusiastic, brave spirit of our young students, who simply looked beyond their own trials and tribulations, to be useful to others and care for them.

Title of the Practice VIDYANIDHI - Student Support Programme

Objective

- To create a support system for our students drawn from the student and teacher community of the college.
- To nurture the value of volunteerism. This is much needed in today's society. In the absence of traditional support systems, the college has felt the need to inculcate the practice of volunteerism among its students. This practice will go a long way in curing several ails of the society, bringing happiness for the receiver and meaningfulness for the giver.
- To create a fund generated through donations by students and teachers as an emergency fund for students in need

The context -

- We have found that financial problems obstruct college education of many students, coming as they do from poor socio- economic backgrounds. Due to such challenges, they are unable study well. VIDYANIDHI is an effort to support students, for them to be able to continue their college education meaningfully, to reach out to students in crisis and provide some financial relief in deserving cases.
- It also gives students who are in difficulty, some mental strength, through support from their college.

The practice-

- Started in November 2019, this initiative titled VIDYANIDHI, a student support programme to mobilize an emergency fund to meet any urgent requirements of students, has evolved to become one of our best practices.
- Teachers and students continued to support this initiative.

- Through VIDYANIDHI, this year, our college has extended financial assistance to a BSc Chemistry student suffering from tumour.
- We could also provide an android phone to a student of BSc Zoology for attending online classes.
- We also provided the required semester exam fees for a deserving BCom student.

Evidence of success

- The very fact that we have been able to continue with VIDYANIDHI, speaks for its success. In spite of the pandemic situation, it has been well supported by both teachers and students
- Students continued to benefit from the program.

Problems & limitations-

- The irregular academic schedule and the absence of regular classes, brought on by the pandemic were the greatest hurdles in the practice of this program.
- The economic hardships brought by the pandemic situation created constraints in the contributions of students towards this fund. However, even in tough times, the spirit of volunteerism has been kept alive by this program.

File Description	Documents
Best practices in the Institutional website	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/Best-Practices-20-21.pdf
Any other relevant information	http://nsscollegecherthala.ac.in/wp-content/uploads/2022/03/Paliative-Care-Report-2020-21.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

When our founder Acharya Bharatha Kesari Padmabhooshan Sri Mannathu Padmanabhan set out to revolutionise, he chose education as his tool. With His vision, the Nair Service Society has founded colleges in very remote, rural areas of Kerala with the noble purpose of providing quality education to the underprivileged. The institution gives support to the youth who are often first generation learners, drawn from rural, remote, backward socio - economic circumstances. We have a good library with easy student access, industry internships, mandatory projects under the guidance of highly qualified teachers, a system of centralised, rigorous internal assessment all uplift the academic experience and enhance the learning potential of our students. In spite of its remoteness, the college has successfully provided computer facilities, labs, and a few ICT enabled classrooms. Regular seminars, webinars and workshops bring the world of excellence and expertise to expand the horizons of the young minds and ensure that our students are abreast of all latest developments. Our college offers co & extra curricular activities through several clubs which caters to the overall growth of the students. The institution inculcates better constitutional values and morals by conducting students' annual election. Our exemplary tutorial system and various other cells established support the students to combat sexual and other harassments and ensures emotional, legal and moral security. NSS and NCC activities mould our students to be disciplined and socially committed. Our students are well represented in several intercollegiate, University competitions and have won many of them. All of this ensures that our students overcome the challenges of their background and emerge confident to face the world to carve a niche for themselves.

Amidst the pandemic, the institution was forced to cancel a few yearly initiatives while shifting majority of the programmes to the online platform. During this academic year, Students' election, cultural and sports activities were frozen. They also lost the prospect of visiting the institution daily and be part of various initiatives. However, the teachers as well as the students became successful in overcoming the mental and physical inertia caused by the outbreak of the pandemic and do well in various academic and co-curricular activities. The students also involved in various covid-related community works through which they extended helping hands to the local public.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The optimism created by the development of covid-19 vaccination drive has further strengthened the chances of opening the institution. Thus, physical classrooms will become live once again after a break. At this juncture, the institution plans to adopt blended mode of knowledge sharing. Offline seminars and online webinars will be organised for strengthening academic calibre of the students. However, if the virtual classrooms continue to function, the institution plans to make them effective and interesting. Already, the institution took measures to buy electronic gadgets for students hailing from very poor economic background. The NSS College Staff Co-operative Society distributed more than 7 mobile phones during the academic year. This aid will be continued if the needy students come forward. The institution, in order to address covid related psychological issues, plans to give counselling to the students and their families, under the aegis of the IQAC and the counselling cell. Teachers will also be given classes regarding how to encounter covid-related issues among the student community. The institution has decided to continue the active endeavours of the clubs via online platforms, thereby strengthening the academic and the non-academic knowhow of the students. Students will be permitted to join respective clubs of their choices and initiate related activities within the clubs. Students who appear for exams during the pandemic will have apprehensions of their results and progression to next levels. At this juncture, apart from organising counselling sessions to tackle the issue, effective academic training will also be given. Remedial coaching, question paper answering and other academic exercises will be conducted to ensure better performance in semester exams. Extension activities will be continued and the NSS-NCC volunteers will actively participate in community related works. The IQAC of the college has decided to give orientation class for the teaching faculty to strengthen NAAC related works. It also has plans to organise professional development programmes for the non-teaching faculty. In order to make the teachers technology-savvy and improve their academic brilliance, the IQAC continues to encourage them to attend ICT related and other professional development courses. Under the aegis of the research cell, webinars and research-

related academic lectures will be organised. Infrastructural development undertaken by the RUSA team will be continued. The IQAC envisions the academic and non-academic well-being of the institution the overall progress of the teacher-student community. Needed initiatives shall be undertaken by various bodies with the subsequent support of the IQAC.