



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India-695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)

(Re-accredited by NAAC with 'A' Grade)

No.Ad.Misc.2/22996/ICC/2021/UOK

Dated: 30 .09.2021

CIRCULAR

Sub:- Awareness of Internal Complaints Committee(ICC) in University of Kerala -Reg

Ref :-Anonymous complaints received from various corners of University

Internal Complaints Committee has been constituted in University of Kerala complying with the direction of UGC with the intention of hearing complaints from women and girls facing sexual harassment in workplace and campus and to take appropriate action. Recently, the University is receiving so many anonymous complaints related with sexual harassment from persons who fear to expose their identity. The University or Internal Complaints Committee (ICC) cannot take any action against any one on assumption or doubt without clear address and proper hearing on the same. All women (teaching, non-teaching, students) in the campus should have an awareness about the existence of ICC in the University of Kerala and should boldly and bravely approach the ICC. All complaints received in the ICC will be handled with utmost secrecy. The complainant should write the clear address of herself and the respondent in the complaint.

All Heads of the institutions/departments/offices under the University of Kerala are directed to give an awareness of the Internal Complaints Committee (ICC) among students, teaching and non-teaching staff under their authority.

Address of the Internal Complaints Committee:

**The Presiding Officer/Registrar,
Internal Complaints Committee,
University of Kerala,
(Ad.Miscellaneous section),
S.H. Campus, Palayam,
Pin: 695034.**

Dr K S Anil Kumar

REGISTRAR

To

- 1) The PS to Vice-Chancellor/Pro-Vice-Chancellor**
- 2) The PA to Registrar/FO/CE/DP&D/DCDC.**
- 3) All Heads of the Departments /Officers.**
- 4) All JRs/All DRs/PRO**
- 5) Stock file/File Copy**

NSS COLLEGE, CHERTHALA
INTERNAL COMPLAINTS CELL

Report 2022-23

The first meeting of the Internal Complaints Cell (ICC) for this academic year was held on 15.06.2022 in the Principal's room at 11.30 am. The meeting was presided over by Dr. Raji Prasad G. V., Principal-in-Charge. Dr. Renuka is the Convenor-in-Charge of the Internal Complaints Cell.

The Members of the ICC are as follows

1. Dr. Raji Prasad G. V. – Principal-in-Charge
2. Dr. N. Renuka – Convenor-in-Charge
3. Dr. Praveen A. K. – Teaching Faculty
4. Dr. Praveen N. K. – Teaching Faculty
5. Ms. Anju Madhavan – Office Staff
6. Ms. Vineetha K. – Office Staff
7. Ms. Veenalekshmi K. S. – Student Representative
8. Ms. Anu Prasad – Student Representative
9. Mr. Jayasankar S. – Student Representative.

ICC has displayed a permanent board with helpline numbers of the Convenor and one more member of the Committee in front of the College Office. Students can easily and immediately access the ICC in case of any requirement.

Awareness Program for Students

The Internal Complaints Committee decided to organise an awareness program for UG and PG students of our college. Nine teachers from different departments, including faculty members of ICC, expressed their willingness to take classes for students, in various batches.

Dr. N. Renuka, Asst. Professor of Malayalam & Convenor-in-charge of ICC, convened an orientation program for the selected teachers on 27th June 2022. The importance of ICC, its origins, legal credibility and the need for such a cell in today's times were emphasized upon. Matters that came under the purview of ICC were enumerated and the procedures were explained.

Accordingly the trained teachers conducted the Awareness Classes on 28th June 2022, for all the UG and PG classes in college. ICC thus could successfully reach out to all the students in the college.

The committee has decided to conduct quiz programmes, debates, discussions, exhibitions, webinars & seminars, related to sexual harassment in the workplace for students and staff.

It has also been decided to organise a one day orientation class for the fresh batch of first semester students of our college as soon as their admissions are completed.

1. Dr. N. Renuka
Convenor-in-Charge

28/7/2022



Raji Prasad G. V.
28/7/2022
Principal-in-charge
NSS COLLEGE, CHERTHALA









